CARMI **SUGANOB**

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OBJECTIVES

Seeking a job with a progressive organization that provides opportunity to capitalize my abilities. To develop my personality while utilizing my skills as I bring out the best of my potentials for the benefit of my employer, the community and myself.

QUALIFICATION

- Willingness to work hard to achieve employers objectives
- Highly motivated and dedicated to complete any task
- Honest, trustworthy, and responsible
- Productive person who follows ideas and suggestion

GENERAL INFORMATION

Age:	25
Date of Birth:	June 4, 1997
Place of Birth:	Western Leyte Provincial Hospital
Height:	155 cm
Weight:	55 kgs
Sex:	Female
Civil Status:	Single
Religion:	Roman Catholic
Nationality:	Filipino
Father's Name:	Carlito O. Suganob
Mother's Name:	Mercy M. Suganob
Communication Skills:	English, Tagalog, Cebuano
Skills:	Computer literate
Computer Skills:	Microsoft Office Word, Microsoft Office Power Point

EDUCATIONAL BACKGROUND

JUNE 2014 - JUNE 2018
COLLEGE - BACHELOR OF SCIENCE IN FOOD TECHNOLOGY**,** VISAYAS STATE UNIVERSITY, VISCA, BAYBAY CITY, LEYTE

JUNE 2010 - MARCH 2014
HIGH SCHOOL - VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL, VISCA BAYBAY CITY, LEYTE

JUNE 2004 - MARCH 2010
ELEMENTARY - ALPHA CHRISTIAN SCHOOL, GUADALUPE, BAYBAY CITY, LEYTE

WORK EXPERIENCE

Quality Control Inspector - Red Ribbon Bakeshop (October 17, 2018 – July 31, 2019)
- Monitoring Operations - After approving the production processes by confirming specifications and conducting visual and measurement tests, quality control inspectors monitor the operations to ensure they meet the approved standards, communicating any required changes to the production supervisor.
- Maintaining Records of Testing – as part of our daily tasks, quality control inspectors maintain detailed records of the testing that's been carried out, as well as relevant additional information, and various metrics such as the number of defective products produced each day.
- Inspecting Procedures - we inspect, test, or measure materials using gauges, calipers, and micrometers, as well as operating electronic inspection equipment to ensure that all necessary procedures and products are inspected to a quality standard.
- Creating Reports for Quality Assurance Manager - from the data collected from inspections, we create reports assigned to us by doing process checks to highlight issues, detail the number of defective products being produced, and explain where improvements can be made.
- Maintaining Compliance – we monitor production areas, ensuring they meet health and safety compliance, and check that all manufactured products or parts meet the necessary production standards, by that we conduct swabbing of the personnel and equipment used.

Science Research Assistant - Visayas State University (July 2020 - December 2020)
- Conducted surveys, field visits, group discussions for project ideas.
- Assist the project leaders in organizing the RBME Logic Model.
- Prepare activity and project ideas.
- Organize survey and gather project data in digital formula.
- Do tasks that the project leader may assign.

SEMINARS ATTENDED

Bioconversion and Functional Foods	October 11, 2016	PhilRootcrops Training Hall, Visayas State University, Baybay City, Leyte
Risk Assessment of Microbiological Contamination in Selected Food Products in the Philippines	February 23, 2017	Department of Food Science and Technology (DFST) Visayas State University, Baybay City, Leyte
Regional Health Research Symposium	October 29 and 30, 2020	EVHRDC DOST-8 Government Center, Candahug, Palo, Leyte via Zoom
International Webinar and Workshop on Food Value Chain in the New Normal	October 18-22, 2021	Visayas State University, Visca Baybay City Leyte via Zoom
Consumers Food Safety Awareness	December 11, 2021	Visayas State University, Visca Baybay City, Leyte, Philippines via Zoom and Facebook Live

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

CARMI M. SUGANOB