

September 01, 2021

HONEY SOFIA V. COLIS

OIC Director, ODHRM VSU,

Baybay City, Leyte

Dear ma'am,

I am Mary Grace O. Verra, 23, currently residing in Abuyog, Leyte. I am writing to express my intention to apply for the position of Science Research Specialist II (Plantilla Item No. : SRAS2-1-1998). As requested, I enclose a complete job application including all the necessary documents.

The qualifications are very appealing to me, and I believe that my strong technical experience and education make me a highly competitive candidate for this position. The key factors that would support my success in this position include:

- Available to start immediately
- Almost 3 years of experience in a testing laboratory that complies to PNS ISO/IEC 17025
- Participated and passed international proficiency tests in food, water, wastewater test parameters; also, samples from DOST-FNRI
- Endorsed and recommended DENR signatory
- Laboratory Equipment Coordinator
- Graduated with Latin Honors in this institution

With a Bachelor's degree in Chemistry and a chemist license since 2018, I have a comprehensive understanding in this field. Please see my resume for additional information.

I can be reached anytime via email at graceverra09@gmail.com or via mobile 0926-447-1570.

Thank you so much for your time.

Sincerely,

Mary Grace O. Verra, RCh

