CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CABATCHETE
FIRST NAME	JESSA
NAME EXTENSION (JR., SR)	
MIDDLE NAME	DABALOS
3. DATE OF BIRTH (mm/dd/yyyy)	4/20/1992
4. PLACE OF BIRTH	TANDAG CITY
5. SEX	☐ Male ☑ Female
6 CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:
7. HEIGHT (m)	1.524
8. WEIGHT (kg)	46
9. BLOOD TYPE	O
10. GSIS ID NO.	2005262802
11. PAG-IBIG ID NO.	1212-1194-7893
12. PHILHEALTH NO.	18-251151687-1
13. SSS NO.	N/A
14. TIN NO.	425-418-425-0000
15. AGENCY EMPLOYEE NO.	V02184

16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization
If holder of dual citizenship, please indicate the details.	Pls. indicate country:
17. RESIDENTIAL ADDRESS	House/Block/Lot No. / Street: ; MARCOS (Subdivision/Village / Barangay); BAYBAY CITY (City/Municipality); LEYTE (Province)
ZIP CODE	6525
18. PERMANENT ADDRESS	House/Block/Lot No. / Street: ; SAN AGUSTIN SUR (Subdivision/Village / Barangay); TANDAG CITY (City/Municipality); SURIGAO DEL SUR (Province)
ZIP CODE	8300
19. TELEPHONE NO.	N/A
20. MOBILE NO.	09625412614
21. E-MAIL ADDRESS (if any)	jessa.cabatchete@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CABATCHETE (Deceased)			
FIRST NAME	JESSIE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SALCEDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	DABALOS			
FIRST NAME	TERESITA			
MIDDLE NAME	TABAR		*(Continue on separate sheet if necessary)*	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	PERIOD OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	SAINT THERESA COLLEGE	N/A	6/13/2000	3/26/2004		2004	WITH HONOR
SECONDARY	SAINT THERESA COLLEGE	N/A	6/13/2004	3/26/2008		2008	Honorable Mention
VOCATIONAL / TRADE COURSE		N/A					
COLLEGE	MINDANAO STATE UNIVERSITY MAIN CAMPUS, MARAWI CITY	BS MATHEMATICS	6/13/2008	3/26/2012		2012	CHED

GRADUATE STUDIES	MINDANAO STATE UNIVERSITY- ILIGAN INSTITUTE OF TECHNOLOGY	MS MATHEMATICS	10/13/2012	3/26/2016	CAR	2016	DOST-ASTHRDP
	CARAGA STATE UNIVERSITY	MS MATHEMATICS	10/13/2018	8/11/2021		2021	
	CARAGA STATE UNIVERSITY	PHD MATHEMATICS	8/11/2021	PRESENT	CAR		CHED-SIKAP
(Continue on separate sheet if necessary)							
SIGNATURE			***DATE***		December 31, 2024		

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CES ELIGIBLE(CAREER EXECUTIVE SERVICE ELIGIBILITY)	81.7	10/21/2012	SURIGAO DEL SUR STATE UNIVERSITY	08-224843	12/6/2012

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
06/13/2016	3/18/2017	INSTRUCTOR	NORTH EASTERN MINDANAO STATE UNIVERSITY- TANDAG CAMPUS	12000.00		CONTRACTUAL	Y
6/13/2017	10/1/2020	INSTRUCTOR 1	NORTH EASTERN MINDANAO STATE UNIVERSITY- TANDAG CAMPUS	29000.00		TEMPORARY REGULAR	Y
08/14/2024	PRESENT	INSTRUCTOR 1	VISAYAS STATE UNIVERSITY	30705.00		PERMANENT	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 31, 2024	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From	To	NUMBER OF HOURS	POSITION / NATURE OF WORK
NATIONAL IRRIGATION ADMINISTRATION/ BUTUAN CITY	6/2/2017	2/13/2017	64 HRS.	CY 2016 FARMERS' SATISFACTION SURVEY (FSS) TEAM MEMBER
MINDANAO ASSOCIATION OF STATE TERTIARY SCHOOLS (MASTS), INC. SPORTS AND SOCIO-CULTURAL COMPETITIONS/ TANDAG, SURIGAO DEL SUR	6/11/2016	11/11/2016	54HRS	SECRETARIAT

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From	To	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
TRAINING WORKSHOP ON WRITING INNOVATIVE RESEARCH PROPOSALS	09/23/2024	09/24/2024	16 HRS.		VSU
VSU E-LEARNING ENVIRONMENT AND VSU BMA SEMINAR-WORKSHOP	08/28/2024	08/29/2024	16 HRS.		VSU
WORKSHOP ON DATA ASSIMILATION AND MACHINE LEARNING FOR ENVIRONMENTAL PROBLEM	10/10/2023	10/19/2023	64 HRS.		CSU/ IMU
CIMPA SCHOOL 2022: MATHEMATICAL MODELING OF ECOSYSTEMS	22/08/2022	02/9/2022	96 HRS.		CSU/CIMPA/UNIVERSITY OF PICARDIE
WEBINAR ON MATHEMATICAL MODELING OF ECOSYSTEM	10/09/2022	10/09/2022	4 HRS		MINDANAO STATE UNIVERSITY-MAIN
SEAMS SCHOOL 2021:MODERN TOOLS FOR MATHEMATICAL MODELLING ON ECOSYSTEM	23/08/2021	03/09/2021	80 HRS		CSU/CIMPA/UNIVERSITY OF PICARDIE
1ST INTERNATIONAL VIRTUAL CONFERENCE ON MULTIDISCIPLINARY RESEARCH AND INNOVATIOI	29/06/2021	30/06/21	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
TRAINING ON ACTIVITY BASED TEACHING OF MATHEMATICS OF THE MODERN WORLD	6/18/2019	6/29/2019	96 HRS.		CARAGA STATE UNIVERSITY
FIVE DAY INTRUDOCTORY GIS TRAINING FOR ADMINISTRATORS AND FACULTY	11/12/2018	11/16/2018	40 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
TOURISM: A LIVELIHOOD OPPORTUNITY AND TIPS ON HOW TO HANDLE YOUR FINANCES	9/15/2018	9/15/2018	8 HRS.		SURIGAO DEL SUR STATE UNIVERSITY
WORKSHOP IN QUALITATIVE RESEARCH IN MATHEMATICS EDUCATION	9/21/2018	9/22/2018	16 HRS.		MATHEMATICAL SOCIETY OF THE PHILIPPINES-CARAGA CHAPTER
2018 ANNUAL CONVENTION OF THE MSP CARAGA CHAPTER	9/21/2018	9/22/2018	16 HRS.		MATHEMATICAL SOCIETY OF THE PHILIPPINES-CARAGA CHAPTER
TWO DAY ORIENTTION ON GEOGRAPHIC INFORMATION SYSTEM	9/13/2018	9/14/2018	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
IN SERVICE TRAINING FOR NEW GENERAL EDUCATION CORE COURSES INSTRUCTORS	5/29/2018	6/1/2018	32 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
TWO-DAY CURRICULUM REVISION WITH STAKEHOLDERS	3/26/2018	3/27/2018	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
FREE CIVIL SERVICE EXAM REVIEW	2/25/2018	3/4,11/2018	24 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
14TH RESEARCH AND DEVELOPMENT IN HOUSE REVIEW	11/27/2017	11/28/2017	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
WORKSHOP IN MAKING ACTION RESEARCH CRITICAL	9/16/2017	9/16/2017	8 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
2017 ANNUAL CONVENTION OF THE MSP CARAGA CHAPTER	9/15/2017	9/22/2018	16 HRS.		MATHEMATICAL SOCIETY OF THE PHILIPPINES-CARAGA CHAPTER
TWO (2) DAY OBE TRAINING FOR LEVEL III PHASE I & II ACCREDITATION	06/16/2017	06/17/2017	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
ONE (1) DAY ORIENTATION ON TYPOLOGY OF HIGHER EDUCATION INSTTUTIONS (HEI's) AND INSTIUTIONAL SUSTAINABILITY ASSESSMENT (ISA)	02/24/2017	02/24/2017	8 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
STATISTICS COMPETENCY ENHANCEMENT TRAINING WORKSHOP	10/30/2016	10/30/2016	8 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
TEACHING COMPETENCY ENHANCEMENT TRAINING- WORKSHOP AND INTERVENTION CLASSES	08/22/2016	08/23/2016	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
SEMINAR WORKSHOP ON NON PARAMETRIC STATISTICS FOR RESEARCH	7/13/2016	7/15/2016	24 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
OE DAY PLANNING WORKSHOP ON THE PREPARATION OF DOCUMENTS FOR CHED CERTIFICATE OF PROGRAM COMPLIANCE	02/24/2016	02/24/2016	8 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY
TWO DAY CAS EXTENSION PLANNING AND RE-PLANNING WORKSHOP	12/14/2015	12/15/2015	16 HRS.		NORTH EASTERN MINDANAO STATE UNIVERSITY

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE		**MATHEMATICAL SOCIETY OF THE PHILIPPINES**

(Continue on separate sheet if necessary)

SIGNATURE		***DATE***	December 31, 2024

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details:
35. a. Have you ever been found guilty of any administrative offense?	☐ YES ☑ NO If YES, give details:
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☑ NO If YES, give details:
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?	☐ YES ☑ NO If YES, give details:
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☑ NO If YES, give details:
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☑ NO If YES, give details (country):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ANDREW FELIX CUNANAN IV	**NEMSU-MAIN CAMPUS**	**9097570411**
DR. JAYROLD P. ARCEDE	**CARAGA STATE UNIVERSITY**	**9363981493**
DR. MARK P. LAURENTE	**MINDANAO STATE UNIVERSITY-MAIN**	**9770974819**

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) *PLEASE INDICATE ID Number and Date of Issuance*	
Government Issued ID:	**TIN**
ID/License/Passport No.:	**425-418-425-0000**
Date/Place of Issuance:	**12/16/2015/TANDAG**

Signature (Sign inside the box)

December 31, 2024

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____ , affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath