

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|---|---|--|
| 2. SURNAME | CHUA | | |
| FIRST NAME | MICHELLE ANN | | NAME EXTENSION (JR., SR) N/A |
| MIDDLE NAME | SABENORIO | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 04/13/1994 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization P/s. indicate country: |
| 4. PLACE OF BIRTH | ORMOC CITY, LEYTE | If holder of dual citizenship, please indicate the details. | |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | |
| 6 CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | PUROK 1 N/A House/Block/Lot No. Street N/A DOLORES Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province ZIP CODE 6541 |
| 7. HEIGHT (m) | 160 | 18. PERMANENT ADDRESS | PUROK 1 N/A House/Block/Lot No. Street N/A DOLORES Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province ZIP CODE 6541 |
| 8. WEIGHT (kg) | 45.5 | 19. TELEPHONE NO. | N/A |
| 9. BLOOD TYPE | O+ | 20. MOBILE NO. | 09505885922 |
| 10. GSIS ID NO. | N/A | 21. E-MAIL ADDRESS (if any) | chuam653@gmail.com |
| 11. PAG-IBIG ID NO. | 1211-6987-0143 | | |
| 12. PHILHEALTH NO. | 132507501072 | | |
| 13. SSS NO. | 34-5904253-5 | | |
| 14. TIN NO. | 493-112-690-000 | | |
| 15. AGENCY EMPLOYEE NO. | N/A | | |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|--------------------------|------------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) N/A | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | CHUA | | | |
| FIRST NAME | ERNESTO | NAME EXTENSION (JR., SR) N/A | | |
| MIDDLE NAME | LUMPAY | | | |
| 25. MOTHER'S MAIDEN NAME | ANA DALUMPINES SABENORIO | | | |
| SURNAME | CHUA | | | |
| FIRST NAME | ANA | | | |
| MIDDLE NAME | SABENORIO | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|--|----------------------|-------------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | ORMOC SE SAN SCHOOL | ELEMENTARY | 2002 | 2008 | N/A | 2008 | N/A |
| SECONDARY | ORMOC SE SAN SCHOOL | HIGHSCHOOL | 2008 | 2012 | N/A | 2012 | N/A |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | WESTERN LEYTE COLLEGE OF ORMOC and ST. PETER'S COLLEGE OF ORMOC | BACHELOR OF SCIENCE IN ACCOUNTING TECHNOLOGY (BSAT) & BACHELOR OF SCIENCE IN ACCOUNTANCY (BSA) | 2012 & 2017 | 2016 & 2018 | N/A | 2016 & 2018 | N/A |
| GRADUATE STUDIES | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

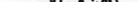
(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|------------------|
| SIGNATURE |  | DATE | JANUARY 10, 2022 |
|-----------|---|------|------------------|

[illegible]

V. WORK EXPERIENCE

[illegible]

| | | | |
|---|--|------------------|--|
| SIGNATURE | | DATE | |
|  | | JANUARY 10, 2022 | |


[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

| | | |
|-----------------------------------|--|---|
| 31. SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
| BASIC EMBROIDERY | N/A | MEMBER OF THE INSTITUTE OF CERTIFIED BOOKKEEPERS |
| BACKYARD GARDENING/ URBAN FARMING | | |
| READING NOVELS | | |
| WATCHING MOVIES | | |
| | | |

| | | | |
|---|---|-------|------------------|
| (Continue on separate sheet if necessary) | | | |
| SIGNATURE |  | DATE. | JANUARY 10, 2022 |

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO
If YES, give details: _____
to seek new work environment

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME | ADDRESS | TEL. NO. |
|---------------------|------------------------------|-------------------------|
| MA. GAYLE P. ENCINA | BRGY. CATMON TANAUAN, LEYTE | 09959671859 |
| BENA-LYN C. FARIOLA | BRGY. TAMBULILID, ORMOC CITY | 09166206380 |
| SHERYMAI CAAMIC | BRGY. TABU DULAG, LEYTE | 09555072400/09158662484 |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Unified Multi-Purpose ID**

ID/License/Passport No.: **0111-7063826-2**

Date/Place of Issuance: **MAY 4, 2017/ORMOC CITY**

Signature (Sign inside the box)

JANUARY 10, 2022

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____

, affiant exhibiting his/her validly issued government ID as indicated above.

159
28
CCX/1
22

ATTY. ALEAH RAFAEL G. BATAAN-TOLIBAO
Notary Public for the City of Ormoc, Municipalities of Kananga,
Matag-ob, Marida and Isabel, Leyte
Person Admin. Commission No. ORM-21-06-419
Notary Commission expires on 12/31/2022
2nd Flr., Brazil Bldg., Bonifacio St., Ormoc City
Roll No. 58859
IBP No. 172434, Leyte Chapter, 01/04/2022
PTR No. 7049865, Ormoc City, 01/07/2022
MCLE Compliance No. 01/07/2022