

Joyce Lourine L. Vibar

Home Address: Naval Hilongos,

6524 Leyte, Philippines

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CAREER OBJECTIVES

- A highly organized and hard-working individual looking for responsible position to gain practical experience. To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience.

PERSONAL BACKGROUND

Age:	28
Date of Birth:	June 25, 1996
Place of Birth:	Hilongos, Leyte
Civil Status:	Single
Citizenship:	Filipino
Gender:	Female
Height:	149'
Weight:	40 kgs.

EDUCATIONAL BACKGROUND

TERTIARY: Bachelor of Science Hotel, Restaurant and Tourism Management
Visayas State University
Visca, Baybay City, Leyte
S.Y. (2013-2019)

SECONDARY: Naval National High School
Brgy. Naval Hilongos Letye
S.Y. (2009-2013)

PRIMARY: Naval Elementary School
Brgy. Naval Hilongos Letye
S.Y. (2005-2009)

WORK EXPERIENCE

Inclusive Years: (November 18, 2017)

Position: Dining Server, the one who greet customers; take and serve their orders; bus out and clean the dinning are, food controller, and steward. (OJT)

Company Name & Address: Guest House/ Pavilion VSU, Visca Baybay City, Leyte

Inclusive Years: (January 4, 2015)

Position: Practicum Trainee; Front Office- Receive and welcome guest. (OJT)

Company Name & Address: 3J'S Hotel, Hilongos, Leyte

Inclusive Years: (February 27, 2015)

Position: Practicum Trainee; Housekeeping- Clean the room, hotel lobby and other. (OJT)

Company Name & Address: 3J'S Hotel, Hilongos, Leyte

Inclusive Years: (January 14, 2019-May 10, 2019)

Position: Front Office staff and housekeeping staff (OJT)

Company Name & Address: VSU Hostel, Baybay City, Leyte

Inclusive Years: (July 5, 2019-November 20, 2019)

Position: Server

Company Name & Address: Mc'Vs Kitchenette, Hilongos, Leyte

Inclusive Years: January 10, 2023 – January 16, 2024

Position: Biller

Comany Name & Address: Freight Process Outsourcing Solutions Inc (FPOSI)
Pawing, Palo, Leyte

Inclusive Years: (February 27, 2024 -January 31, 2025)

Position: Information Clerk/ PHIC Personnel

Company Name & Address: Leyte Baptist Hospital Inc.
Eastern Brgy Fulache St Hilongos , Leyte

Inclusive Years: (February 3, 2025 – March 31,2025)

Position: Administrative Clerk at VSU (ITEES)(JO)

Company Name & Address: Visca Baybay City, Leyte

SKILLS AND ABILITIES:

- Computer literate
- Willing to learn
- Dedicated and hardworking
- God Fearing
- Flexible, optimistics, goal-oriented, and self-motivated individual

LANGUAGES/DIALECTS:

- Tagalog
- English
- Cebuano
- Waray

SEMINARS & TRAINING ATTENDED

Inclusive Years/ Date: April 3, 2017

Position/ Activities: Attendee/ Lectures 1st Youth Business Conference

Company Name & Address: Visayas State University, Baybay City, Leyte

Inclusive Years/ Date: October 15, 2017

Position/ Activities: Attendee/ Lectures Food and Beverage Services Seminar-
Workshop

Company Name & Address: Visayas State University, Baybay City, Leyte

Inclusive Years/ Date: July 25, 2015

Position/ Activities: Attendee/ Seminar/ Workshop on Responsible Ecotourism
Marketing through Brochure and Video Advertising

Company Name & Address: Visayas State University, Baybay City, Leyte

CHARACTER REFERENCES

Ms. Jessa Andrade

Company Supervisor

Fb Name:Jessa Andrade

Ms. Anamarie Tan

Restaurant Owner

Brgy. Naval, Hilongos, Leyte

Mobile: 09272244223

Ms. Aileen Paciencia

Supervisor

Facebook Account: Aileen Paciencia

Ms. Jamaica M. Janohan

Administrative Clerk (ITEES)

MOBILE:09187375430

Ms. Jolinda Baraniao

HR Manager/ Administrative Head

MOBILE:09281947892

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