

May 14, 2023

DR. EDGARDO E. TULIN

President
Visayas State University
Baybay City, Leyte

Through: **HONEY SOFIA V. COLIS**
OIC-Director, ODHRM
Visayas, State University

Dear President,

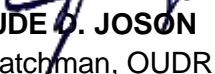
As a qualified professional with the experience and strong motivation to perform, please accept my application as one of the aspiring candidates for the vacant position of Security Guard I (Casual).

I've been a security/watchman at this institution for 4 years now. I am aware that I perform a vital part of the University wherein I serve as a front liner to protect lives and properties, held accountable for the peace and order situation, well-prepared unit in terms of disaster risk reduction management, and lastly safeguarding the campus for the security and safety of everyone. It is my intent as a current security guard on Job Order basis in this University, to aggressively extend facilitation and work the extra mile in this University. With the appropriate knowledge and skills for security mobilization as well as the right set of attitudes and a high level of commitment, I can guarantee you that I can effectively and efficiently deliver a security service output and positively contribute to this University with my utmost service to ensure the security and safety of the campus.

I am looking forward to talking with you about this opportunity if you have queries I can be contacted on this mobile number 09169130480/09063944094.

Thank you and hoping for your kind consideration.

Sincerely,


JUDE O. JOSON
Watchman, OUDRRM