



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 8
Kanhuraw Hill, Tacloban City

PERFORMANCE EVALUATION REPORT OF PERSONNEL
SERVICES ON JOB ORDER
For the Period of FEBRUARY 8-28, 2021

Name: IRAH MAY E. JAMIN
Division/Section/Unit: ILD-RSL
Immediate Supervisor: MA. KRIS V. TOLENTINO

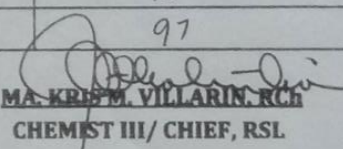
Designation: LABORATORY TECHNICIAN II
Actual Duty Station: DA- RFO 8

Scope of Work: (1.) Prepare and Extract soil samples needed in the Method Validation and chemical analysis of the following parameters: Nitrogen, Phosphorus and Potassium. (2.) Prepare Chemicals and Reagents needed in the parameter (Nitrogen, Phosphorus and Potassium). (3.) Validate the Existing Method or Procedure of the following parameters: (Nitrogen, Phosphorus and Potassium) (4.) Collect samples needed for Method Validation and other laboratory activities. (5.) Process and analyze the collected and submitted soil samples for parameter: (Nitrogen, Phosphorus and Potassium.) (6.) Prepare laboratory worksheets analysis and interpretation. (7.) Monitor, compare and check if submitted sample are within the Quality Control. (8.) Submit analyst logbook and other reports monthly (9.) Performs other functions as required.

SUMMARY RATING:

CRITERIA	RATED SCORE	ACTUAL RATING
Performance	25	24
Punctuality	15	15
Attendance	15	15
Human Relations/Courtesy	15	13
Attitude towards work/Commitment	15	15
Initiative	15	15
TOTAL	100	97

RESULTS: Numerical Score: _____
Adjectival rating: _____


MA. KRIS M. VILLARIN, RCH
CHEMIST III/ CHIEF, RSL

Rater's comments:

Instructions for the RATER:

1. This form is used for evaluating the performance and other work related behavior of personnel on job order under your supervision. This should be accomplished in handwriting using a ball pen or pen.
2. In rating, cross the box or encircle the item that most objectively describes their level of performance and other work-related behavior and fill-in the results in the summary rating table.

Please use the rating scale below:

	Numerical Score		Adjectival Rating
High:	94 - 100 %	=	Outstanding (O)
	87 - 93 %	=	Very Satisfactory (VS)
	80 - 86 %	=	Satisfactory (S)
	74 - 79 %	=	Needs Improvement (NI)
Low:	73% and below	=	Poor

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 Kanhuraw Hill, Tacloban City

PERFORMANCE EVALUATION REPORT OF PERSONNEL
SERVICES ON JOB ORDER
For the Period of MARCH 1-15, 2022

Name: IRAH MAY E. IAMIN
 Division/Section/Unit: ILD-RSL
 Immediate Supervisor: MA. KRIS V. TOLENTINO

Designation: LABORATORY TECHNICIAN II
 Actual Duty Station: DA- RFO 8

Scope of Work: (1.) Prepare and Extract soil samples needed in the Method Validation and chemical analysis of the following parameters: Nitrogen, Phosphorus and Potassium. (2.) Prepare Chemicals and Reagents needed in the parameter (Nitrogen, Phosphorus and Potassium). (3.) Validate the Existing Method or Procedure of the following parameters: (Nitrogen, Phosphorus and Potassium) (4.) Collect samples needed for Method Validation and other laboratory activities. (5.) Process and analyze the collected and submitted soil samples for parameter: (Nitrogen, Phosphorus and Potassium.) (6.) Prepare laboratory worksheets analysis and interpretation. (7.) Monitor, compare and check if submitted sample are within the Quality Control. (8.) Submit analyst logbook and other reports monthly (9.) Performs other functions as required.

SUMMARY RATING:

CRITERIA	RATED SCORE	ACTUAL RATING
Performance	25	25
Punctuality	15	15
Attendance	15	15
Human Relations/Courtesy	15	13
Attitude towards work/Commitment	15	15
Initiative	15	15
TOTAL	100	98

RESULTS: Numerical Score: _____
 Adjectival rating: _____

(Signature)
MA. KRIS M. VILLARIN, RCh
CHEMIST III/ CHIEF, RSL

Rater's comments:

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	80 - 86 %	=	Satisfactory (S)
	74 - 79 %	=	Needs Improvement (NI)
Low:	73% and below	=	Poor



PERFORMANCE EVALUATION REPORT OF PERSONNEL
SERVICES ON JOB ORDER
For the Period of MARCH 16-31, 2022

Name: IRAH MAY E. JAMIN
Division/Section/Unit: ILD-RSL
Immediate Supervisor: MA. KRIS V. TOLENTINO

Designation: LABORATORY TECHNICIAN II
Actual Duty Station: DA-RFO 8

Scope of Work: (1.) Prepare and Extract soil samples needed in the Method Validation and chemical analysis of the following parameters: Nitrogen, Phosphorus and Potassium. (2.) Prepare Chemicals and Reagents needed in the parameter (Nitrogen, Phosphorus and Potassium). (3.) Validate the Existing Method or Procedure of the following parameters: (Nitrogen, Phosphorus and Potassium) (4) Collect samples needed for Method Validation and other laboratory activities. (5.) Process and analyze the collected and submitted soil samples for parameter: (Nitrogen, Phosphorus and Potassium.) (6.) Prepare laboratory worksheets analysis and interpretation. (7.) Monitor, compare and check if submitted sample are within the Quality Control. (8.) Submit analyst logbook and other reports monthly (9.) Performs other functions as required.

SUMMARY RATING:

CRITERIA	RATED SCORE	ACTUAL RATING
Performance	25	16
Punctuality	15	15
Attendance	15	15
Human Relations/Courtesy	15	12
Attitude towards work/Commitment	15	12
Initiative	15	15
TOTAL	100	87

RESULTS: Numerical Score: _____
Adjectival rating: _____

MA. KRIS V. VILLARIN, RCH
CHEMIST III/ CHIEF, RSL

Rater's comments:

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DEPARTMENT OF AGRICULTURE
Regional Field Office 8
Kanhuraw Hill, Tacloban City

PERFORMANCE EVALUATION REPORT OF PERSONNEL
SERVICES ON JOB ORDER
For the Period of APRIL 1-15, 2022

Name: IRAH MAY E. JAMIN
Division/Section/Unit: ILD-RSL
Immediate Supervisor: MA. KRIS V. TOLENTINO

Designation: LABORATORY TECHNICIAN II
Actual Duty Station: DA-RFO 8

Scope of Work: (1.) Prepare and Extract soil samples needed in the Method Validation and chemical analysis of the following parameters: Nitrogen, Phosphorus and Potassium. (2.) Prepare Chemicals and Reagents needed in the parameter (Nitrogen, Phosphorus and Potassium). (3.) Validate the Existing Method or Procedure of the following parameters: (Nitrogen, Phosphorus and Potassium) (4) Collect samples needed for Method Validation and other laboratory activities. (5.) Process and analyze the collected and submitted soil samples for parameter: (Nitrogen, Phosphorus and Potassium.) (6.) Prepare laboratory worksheets analysis and interpretation. (7.) Monitor, compare and check if submitted sample are within the Quality Control. (8.) Submit analyst logbook and other reports monthly (9.) Performs other functions as required.

SUMMARY RATING:

CRITERIA	RATED SCORE	ACTUAL RATING
Performance	25	22
Punctuality	15	13
Attendance	15	15
Human Relations/Courtesy	15	13
Attitude towards work/Commitment	15	12
Initiative	15	14
TOTAL	100	91

RESULTS: Numerical Score: ____
Adjectival rating: ____

MA. KRIS M. VILLARIN, RCH
CHEMIST III/ CHIEF, RSL

Rater's comments:

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