



CONTACT

09928625881

olivercathirine@gmail.com

Brgy. Zone 4 Pob. (Cabangcalan),
Santa Fe, Leyte

LANGUAGES

- English
- Filipino
- Waray-waray

SKILLS

- Microsoft Office
- Customer Service
- Time Management
- Communication
- Interpersonal Skills

HOBBIES

- Research Freelancing
- Sports
- Music

ABOUT ME

I'm an enthusiastic candidate with solid internship experience and a strong academic background, seeking a full-time role in administrative positions.

EDUCATION

Bachelor of Science in Management
University of the Philippines Tacloban College
2024
CUM LAUDE

Accountancy, Business and Management
Sta Fe Stand Alone Senior High School
2019
WITH HIGH HONOR

INTERNSHIPS

July 4, 2022-August 9, 2022
INTERN
Civil Service Commission Regional Office 8

August 15, 2019-August 26, 2019
INTERN
Letecia Chu Accounting Office

AWARD

PROVINCIAL AWARDEE
Young Farmers' Challenge 2024

REFERENCE

Mark Angelo Jay Cabanganan
09460822547
SK Federation President of Daram, Samar
Brgy. Real, Daram Samar

Anthony Joel Salazar
09957960802
Negosyo Center Business Counselor
Brgy. Pilit, Santa Fe, Leyte