

# Joel John S. Valenzona

## Security Guard

Security-focused and diligent Guard skilled at protecting personnel and premises. Responds and acts appropriately to situational assessments, including criminal acts and fire and medical emergencies remaining alert, attentive and vigilant at all times. Anticipates trouble and takes steps to intervene and diffuse using keen eye for detail.



### Contact

#### Address

Bunga, Baybay, City Leyte,  
Philippines 6521

#### Phone

09975076855

#### E-mail

[vj.johnnelyn27@gmail.com](mailto:vj.johnnelyn27@gmail.com)

#### Date of Birth

September 27, 1995

#### Height

176 cm

#### Civil Status

Married



### Skills

Security operations  
experience

Safety and security

Reporting skills

Emergency Response

File and records  
management

Work ethic



### Work History

2021-09 - Current

#### Security Guard

Metro Gaisano, Baybay City, Leyte, Philippines

- Answered alarms, investigated disturbances and contacted law enforcement personnel to escalate crises.
- Operated handheld metal detector and other surveillance devices to screen individuals entering facility.
- Oversaw daily monitoring and patrolled buildings, grounds and work sites.
- Gathered information, identified and implemented resolution, planned follow-up and logged and filed incident report to successfully manage complaints.



### Education

Tertiary

#### Bachelor of Science in Agribusiness

Visayas State University, Visca, Baybay City, Leyte  
2<sup>nd</sup> Year Level

Secondary

#### High School Diploma

Bunga National High School, Bunga Baybay City,  
Leyte, Philippines



### Certifications and Trainings

2021-03

Licensed Security Guard

2021-03

Pre-Licensing Training Course (PLTC)

2021-07

Basic Firing Proficiency



### Character References

#### Mr. Leomarich F. Casinillo

College Instructor  
Department of Mathematics  
VSU, Visca Baybay City, Leyte  
09092176827

#### Mr. Gerald M. Rivera

High School Teacher  
VSU Integrated High School  
VSU, Visca Baybay City, Leyte  
09094996252