



Republic of the Philippines  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

# NATIONAL CERTIFICATE III

in

## BOOKKEEPING

is awarded to

**APRIL ANNE H. LISONDRA**

*for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:*

**CODE NO.**

500311109  
500311110  
500311111  
500311112  
500311113  
500311114

**BASIC COMPETENCIES**

Lead workplace communication  
Lead small team  
Develop and practice negotiation skills  
Solve problems related to work activities  
Use mathematical concepts and techniques  
Use relevant technologies

**CODE NO.**

HCS412301  
HCS412302  
HCS412303  
HCS412304  
HCS412305

**CORE COMPETENCIES**

Journalize transactions  
Post transactions  
Prepare trial balance  
Prepare financial reports  
Review internal control system

**CODE NO.**

HCS315202  
HCS311201  
HCS913201  
HCS913202

**COMMON COMPETENCIES**

Apply quality standards  
Perform computer operations  
Maintain an effective relationship with clients and customers  
Manage own performance

*April Anne H. Lisondra*

Signature of the certificate holder

Certificate No. **21083703007178**

**LAH-95-647-07022-001**

Issued on : **July 14, 2021**

Valid until: **July 13, 2026**



CLN-NQ- 5641191

**SEC. ISIDRO S. LAPENA, PhD., CSEE**

Director General



*April Anne H. Lisondra*  
**APRIL ANNE H. LISONDRA**