

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ONGY		
FIRST NAME	ELVIRA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ENTERO		
3. DATE OF BIRTH (mm/dd/yyyy)	5/10/1982	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input checked="" type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street NAUNGAN Subdivision/Village Barangay ORmoc CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.68	ZIP CODE	
8. WEIGHT (kg)	57		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street NAUNGAN Subdivision/Village Barangay ORmoc CITY LEYTE City/Municipality Province
10. GSIS ID NO.	957 0379641 01 2	ZIP CODE	6541
11. PAG-IBIG ID NO.	121006845307		
12. PHILHEALTH NO.	13-050059506-0		
13. SSS NO.	06-2446980-7	19. TELEPHONE NO.	
14. TIN NO.	938-226-542	20. MOBILE NO.	09389669267
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	elvira.ongy@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)	Elzand Ongy	7/23/2006
MIDDLE NAME		Kylev Christian Entero	12/20/2016
OCCUPATION		Asher Marc Entero	4/19/2018
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	DECEASED		
FIRST NAME	NAME EXTENSION (JR., SR)		
MIDDLE NAME			
25. MOTHER'S MAIDEN NAME			
SURNAME	AYROSA		
FIRST NAME	VICTORIANA		
MIDDLE NAME	DELGADO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NAUNGAN ELEMENTARY SCHOOL		Jun-91	Mar-96		1996	
SECONDARY	ORMOC CITY NATIONAL HIGH SCHOOL		Jun-96	Mar-99		1999	
VOCATIONAL / TRADE COURSE							
COLLEGE	LEYTE STATE UNIVERSITY	BS AGRICULTURAL ENG'G	Jun-99	Apr-04		2004	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MM IN BUSINESS MGT	Jun-06	Apr-10		2010	
	DE LA SALLE UNIVERSITY-MANILA	ME IN INDUSTRIAL ENG'G	Jan-12	On-going	Candidate	On-going	CHED-FDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	3/16/2021
-----------	--	------	-----------

IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR AGRICULTURAL ENGINEERS OF THE PHILIPPINES	79.9	AUGUST 24-25, 2005	MANILA, PHILIPPINES	6034	

(Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet)

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	3/16/2021

CS FORM 212 (Revised 2017) Page 2 of 2

3/16/2021

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS
		From	To	
	Mangrove Tree Planting (Naungan, Ormoc City, Leyte, NSIMPA - PO)	20-Sep-11	21-Sep-11	6
	Mangrove Tree Planting (Naungan, Ormoc City, Leyte, NSIMPA - PO)	9-Nov-11	10-Nov-11	6
	Financial Adviser/Consultant (Naungan, Ormoc City, Leyte, NSIMPA - PO)	1-Sep-14	Present	6 years (to date)
	Drafted Livelihood proposal submitted and funded by PRDP for Ormoc Vegetable Farmers Association (Ormoc City, Leyte - PO)	1-Jan-15	31-Dec-16	2 years

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Introduction to Remote Auditing for ISO 9001:2015	11/5/2020	11/6/2020	16.0	Managerial/Technical	TUV Rheinland Philippines, Inc. Makati City.
	Lead Auditor Training Course (LATC) for ISO 9001:2015 Quality Management System	6/24/2019	6/28/19	40	Technical	TUV SUD Philippines, The Orient Square, TUV SUD Philippines Inc. 1808 Bldg, Emerald Ave, Ortigas Center, Pasig, 1605 Metro Manila
	International Workshop on Localising Strategies for Making Cities Resilient to Disasters	1/22/2018	1/26/2018	40.0	Technical	DLSU-M and University of Huddersfield held at Century Park Hotel, Manila, Philippines
	1st National Conference on Poverty and Sustainable Development held on September 13-15,	9/13/2017	9/15/2017	24	Technical	Samar State University at M Grand Royale Resort, Executive Heights, Catbalogan City, Samar
	Forum-Workshop on Innovation Platforms, Rural Advisory Services, and Knowledge Management towards Inclusive and Sustainable Agricultural and Rural Development (ISARD)	5/17/2016	5/19/2016	24.0	Technical	SEARCA at SEARCA College, Los Baños, Laguna.
	Beyond breaking barriers: A conversation towards strengthening Philippine Women's Movements	3/21/2016	3/21/2016	8.0	Technical	OXFAM (Oxford Family for Famine) at Hive Hotel, Scout Tuazon, Quezon City
	Seminar-Workshop on Gendered Enterprise and Market - Women Economic Leadership (GEM-WEL)	2/1/2016	2/3/2016	24.0	Technical	OXFAM (Oxford Family for Famine) at Resto Kalikasan, Guiuan, Eastern Samar
	Seminar-workshop on Rapid Care Analysis (RCA)	1/9/2016	1/10/2016	16.0	Technical	OXFAM (Oxford Family for Famine) at Marcelos Hotel, Guiuan, Eastern Samar
	National Conference on Methodological Advances in Research	10/21/2015	10/23/2015	24.0	Technical	LNU, NSU, and SLSU at LNU, Tacloban City
	Special Tutorial Session on Input-Output Models for Disaster Risk Management and Climate Change Adaptation	8/5/2015	8/5/2015	4.0	Technical	DLSU-M at Marriott Hotel, Pasay City
	Innovation and Entrepreneurship Forum	3/6/2015	3/6/2015	4.0	Technical	Visayas State University
	Enterprise Resource Planning Workshop	3/4/2015	3/4/2015	8.0	Technical	Visayas State University
	National Priority Setting and Validation Workshop for Persistent Organic Pollutants in the Philippines	10/29/2013	10/30/2013	16.0	Technical	Conducted at Century Park Hotel, Manila/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	National Inventory Validation Workshop for Persistent Organic Pollutants in the Philippines	7/31/2013	7/31/2013	8.0	Technical	Conducted at Century Park Hotel, Manila/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Implementation plan for the Stockholm Convention on Persistent Organic Pollutants (Southern Luzon Region)	2/15/2013	2/15/2013	8.0	Technical	Laguna, DLSU-M/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Implementation plan for the Stockholm Convention on Persistent Organic Pollutants (Northern Luzon Region)	2/8/2013	2/8/2013	8.0	Technical	Conducted at Stotenberg Hotel, Clark, Pangasinan/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Implementation plan for the Stockholm Convention on Persistent Organic Pollutants (Visayas Region)	2/4/2013	2/4/2013	8.0	Technical	Conducted at Harold's Hotel, Cebu City/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Implementation plan for the Stockholm Convention on Persistent Organic Pollutants (Central Luzon Region)	12/17/2012	12/17/2012	8.0	Technical	Conducted at Angelo King International Centre, Malate, Manila/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Inventory workshop for the enabling activities to review and update the national implementation plan for the Stockholm Convention on Persistent Organic Pollutants	11/12/2012	11/13/2012	16.0	Technical	Manila/ Conducted and sponsored by EMB-DENR, DLSU-M, UNIDO
	Enabling Activities to review and update the national implementation plan for the Stockholm Convention on Persistent Organic Pollutants	9/11/2012	9/11/2012	8.0	Technical	Conducted at Traders Hotel, Manila/ Conducted and sponsored by DLSU-M, EMB-DENR, UNIDO

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)

(Continue on separate sheet if necessary)

SIGNATURE	DATE
-----------	------

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES <i>(Person not related by consanguinity or affinity to applicant/appointee)</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROBERTO C. GUARTE</td> <td>VSU</td> <td></td> </tr> <tr> <td>ANTONIO P. ABAMO</td> <td>VSU</td> <td></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROBERTO C. GUARTE	VSU		ANTONIO P. ABAMO	VSU				
NAME	ADDRESS	TEL. NO.											
ROBERTO C. GUARTE	VSU												
ANTONIO P. ABAMO	VSU												
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>Driver's License</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>H12-08-000516</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>May 10, 2022</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Driver's License	ID/License/Passport No.:	H12-08-000516	Date/Place of Issuance:	May 10, 2022	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 80px; vertical-align: bottom; text-align: center;"> Signature (Sign inside the box) </td> </tr> <tr> <td style="text-align: center;"> Date Accomplished <u>3/16/2021</u> </td> </tr> </table>	 Signature (Sign inside the box)	Date Accomplished <u>3/16/2021</u>
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)													
PLEASE INDICATE ID Number and Date of Issuance													
Government Issued ID:	Driver's License												
ID/License/Passport No.:	H12-08-000516												
Date/Place of Issuance:	May 10, 2022												
 Signature (Sign inside the box)													
Date Accomplished <u>3/16/2021</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"> Right Thumbprint </td> <td style="width: 50%; text-align: center;"> Right Thumbprint </td> </tr> </table>		 Right Thumbprint	 Right Thumbprint										
 Right Thumbprint	 Right Thumbprint												
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													