

Myra Mae Cornico  
LOPFA, Kilim  
Baybay City, Leyte 6521  
[myramaec99@gmail.com/09309299066](mailto:myramaec99@gmail.com/09309299066)

July 29, 2023

Charis B. Limbo-Rivera  
Institute of Human Kinetics  
Visayas State University  
Visca, Baybay City, Leyte

With Regards,

Here with, I send an application letter and resume in response to your Facebook post, Friday, 28 July 2023.

I am writing this letter to apply for the position as part-time instructor at the Institute of Human Kinetics.

My name is Myra Mae Cornico, a graduate of Bachelor of Physical Education in Visayas State University and I firmly believe that I will be a good addition to your teaching staff. I am confident that my skills and experiences in my studies could make a great contribution in the institute and made me an ideal candidate for the position.

I would appreciate the opportunity to discuss my qualifications in greater detail with you in person at your earliest convenient. My resume is attached for your review.

Thank you for hearing my candidature. I hope to hear from you soon.

Sincerely,

  
**MYRA MAE CORNICO**  
*Applicant*