

February 3, 2022

MANUEL D. GACUTAN, JR

Head, Department of Animal Science (DAS)

Visayas State University

Visca, Baybay City, Leyte

Sir,

I am writing to apply for the position of Part Time Instructor. I had already taken professional education units which comprises subjects related in teaching profession. Aside from that, I am a Bachelor of Animal Science graduate. Currently, I am pursuing my post graduate study in Master of Agricultural Development major in Animal Production.

I used to work for a large, well-known corporation as an Animal Production Specialist. Because I have substantial experience working in community-based extension education, I believe I am the best candidate for the job. My background aligns with the attributes you want, and I am convinced that I would be a valuable addition to your team.

Greater details are supplied on the attached resume including my education and experience. I would be glad to elaborate on any of this information during the interview. I am confident that you will be interested in my track record and ability to keep your office achieve important goals while enhancing your organization profile. I can be reached at this numbers **09380370423/09664137694** or at this email address mavmats85@gmail.com

I look forward to hearing from you.

Yours truly,

MATTHEN ANDRADE