

**Mariah Kyle B. Soller**

905-A A Mabini St. Poblacion Zone 1 Baybay City, Leyte

09302838760

mksoller1002@gmail.com

December 12, 2024

**Mr. Mark C. Ratilla**

Department Head

Department of Business and Management

Visayas State University

Visca, Baybay City, Leyte

Dear Mr. Ratilla,

I am writing to express my interest in the position of Part-Time Instructor in the Department of Business and Management at Visayas State University. As a graduate of BS in Business Administration major in Financial Management and a Chartered Financial Management Analyst, I am eager to contribute my knowledge and skills to the academic community of your esteemed institution.

During my academic and professional journey, I gained practical experience in finance through my internship at Land Bank of the Philippines - Leyte Lending Center. Additionally, I have passed the Civil Service Professional Exam, equipping me with the credentials necessary to perform effectively in a teaching capacity. My goal is to provide students with insights into financial management and business administration while fostering a learning environment that encourages critical thinking and practical application.

I am particularly interested in Visayas State University for its established reputation in academic excellence and its unwavering commitment to supporting student growth and success. I am confident that my background in financial management, combined with my passion for teaching and mentoring, aligns with the department's objectives and will allow me to contribute meaningfully to its academic programs.

Thank you for considering my application. I look forward to the possibility of joining your team and contributing to the success of the Department of Business and Management.

Sincerely,

  
Mariah Kyle B. Soller