



# MICHAEL ANTHONY C. MANZANILLO

## CAREER OBJECTIVE

A passionate, dedicated, and hardworking individual who is looking to apply for the position of **ADMINISTRATIVE ASSISTANT II (Media Production Assistant)** at Visayas State University's Graduate Education Department. I am a creative individual seeking to find a job wherein I can use my skills to help the collective. Enthusiastic in working individually or in groups, I hope to be a part of a team that can help me broaden my

## CORE QUALIFICATIONS

- > Fluent in English, Tagalog, and Cebuano.
- > Proficiency in handling workload.
- > Competent in using Microsoft, Google, Adobe Softwares (Photoshop and Illustrator), and other creation softwares.
- > Works with initiative.
- > Flexible with work and colleagues.
- > Critical and Creative Thinker.
- > Competitive people skills.
- > Adaptable to workplace.
- > Changeseeker
- > Tech Savvy.

## EXPERIENCES

Leadership Training Seminar (2017)

One with Nature: A Mural Painting Project (2017)

Nazarene Catholic School Impressionism Art Demo/Workshop (2018)

Nazarene Catholic School Abstract Expressionism Art Demo/Workshop (2019)

Team Frontier Networking Seminars (2019-2020)

Usana Product Training (2019-2020)

Freelance and Client-Based Graphics Design and Artist (2019-2022)

Käufer & Kunden Real Estate Virtual Assistance Project (2022)

Visayas State University - Bachelor of Culture and Arts Education Part-time Instructor (A.Y. 2022-2023)

Visayas State University - Assistant Pageant Coach for RSCUAA 2022 (A.Y. 2022-2023)

Printa Baybay - Graphic Designer (2023-2025)

Kinaadman Lecture and Workshop Series - Kulay At Pinta: Basic of Color Mixing and Acrylic Painting Keynote Speaker (2025)

Baybay City LGU | IT & Media Team - Graphic Designer (2025)

## ACHIEVEMENTS AND RECOGNITIONS

Dean's Lister ( 6 out of 8 semesters enrolled in college )

Robinson's Land Likhang Sining: Exploring Filipino Culture in Modern Art Contest - 1st Place Winner (2018)

Polymath Art Society's Documentations Head ( A.Y. 2017-2018 )

Civil Service Eligibility for Honor Graduates (2019)

Visayas State University RSCUAA Coach ( A.Y. 2022-2023 )

Visayas State University Mister VSU Winning Coach ( A.Y. 2022-2023 )

Institute of Human Kinetics' Handuraw Art Exhibit Spearhead ( A.Y. 2022-2023 )

PASUC8 Regional Culture and the Arts Festival Adjudicator (2023)

## CONTACT

- ✉ macmanzanillo@gmail.com
- ☎ 0981 554 7282
- 🌐 macmanzanillo.wixsite.com/website
- 🏠 J.P. Laurel Street, Poblacion Zone 4, Baybay City Leyte, 6521

## LANGUAGES

Tagalog, English, Cebuano

## EDUCATION

BACHELOR OF FINE ARTS  
AND DESIGN: PAINTING

University of Santo Tomas  
Honors; cum laude

## CHARACTER REFERENCES

### LOUELLA CHAN - AMPAC

Director Finance Management Office  
Visayas State University  
louieampac@gmail.com

### CHARIS B. LIMBO - RIVERA

Former Director of Institute of Human  
Kinetics  
Visayas State University  
charis.limbo@vsu.edu.ph

### CHRISTIAN N. BACOLOD

BCAED Instructor - Institute of Human  
Kinetics  
Visayas State University  
chanbacolod@gmail.com

### ANNA BETH A. VARRON-AGUILAR

BCAED Instructor - Institute of Human  
Kinetics  
Visayas State University  
abvarron03@gmail.com | 09218661311