

NATHANIEL M. MANATAD
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09927833500

Subject: Application for Part-time Instructor

Dear Ma'am/Sir,

Good day, ma'am/sir!

I am writing to express my interest in the position of (Part-time) Instructor as advertised on the Visayas State University job website. With my background in BS Biology major in Botany and relevant experience in the field of teaching, I believe I can contribute significantly to your organization.

I am a licensed professional teacher with a strong skill set on basic information technology. During my time at Sto. Niño College of Ormoc, I am a responsible instructor, and I also held coordinatorship which helped me become more proactive and organized.

I am highly motivated, detail and goal oriented, and passionate about adding more value to your organization. Enclosed is my resume for your review. I am available for an interview at your convenience and can be reached at 09927833500 or via email at manatadnathanielofficial@gmail.com.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and certifications can benefit your organization.

Sincerely,

NATHANIEL M. MANATAD