

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PERMEJO		
FIRST NAME	RODEL	NAME EXTENSION (JR., SR) JR.	
MIDDLE NAME	CAMODOC		
3. DATE OF BIRTH (mm/dd/yyyy)	01/28/2002	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PALO, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ZONE 7 House/Block/Lot No. Street SERRANO Subdivision/Village Barangay DULAG LEYTE City/Municipality Province
7. HEIGHT (m)	1.70	ZIP CODE	6505
8. WEIGHT (kg)	77		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	ZONE 7 House/Block/Lot No. Street SERRANO Subdivision/Village Barangay DULAG LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6505
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-250478663-7		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	N/A	20. MOBILE NO.	09307700132
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	permejorodeljr@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PERMEJO			
FIRST NAME	RODEL	NAME EXTENSION (JR., SR) Sr.		
MIDDLE NAME	PEÑEDA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAMODOC			
FIRST NAME	MYRNA			
MIDDLE NAME	MAGOS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DULAG SOUTH CENTRAL SCHOOL	ELEMENTARY	2008	2014		2014	4TH HONORABLE MENTION
SECONDARY	DULAG NATIONAL HIGH SCHOOL LEYTE NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL HIGH SCHOOL SENIOR	2014 2018	2018 2020		2018	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY - BAYBAY CAMPUS	BACHELOR OF SCIENCE IN CIVIL ENGINEERING (STRUCTURAL ENGINEERING)	2020	2024		2024	CUM LAUDE DOST SEI SCHOLAR
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CONSTRUCTION OCUPATIONAL SAFETY AND HEALTH - SAFETY OFFICER 2 TRAINING	05/20/2025	05/23/2025	40	TECHNICAL	Serendipity Multi-Purpose Cooperative
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	COMPUTER LITERATE		N/A		PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - LEYTE CHAPTER	
	COMMUNICATION SKILLS					
	BASIC KNOWLEDE ON CAD					
	BASIC KNOWLEDE ON STAAD					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>HON. GISELLE M. SANTIAGO</td> <td>BRGY. SERRANO DULAG, LEYTE</td> <td>0965-087-8215</td> </tr> <tr> <td>ENGR. MARK C. ORACION</td> <td>DOH-TRC DULAG, LEYTE</td> <td>0927-376-3986</td> </tr> <tr> <td>ENGR. GLADYS G. DOYDORA</td> <td>UBAY, BOHOL</td> <td>0961-225-3283</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	HON. GISELLE M. SANTIAGO	BRGY. SERRANO DULAG, LEYTE	0965-087-8215	ENGR. MARK C. ORACION	DOH-TRC DULAG, LEYTE	0927-376-3986	ENGR. GLADYS G. DOYDORA	UBAY, BOHOL	0961-225-3283
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td> </tr> <tr> <td>Government Issued ID: PRC ID</td> </tr> <tr> <td>ID/License/Passport No.: 0221439</td> </tr> <tr> <td>Date/Place of Issuance: 6/24/2022 DULAG, LEYTE</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>	Government Issued ID: PRC ID	ID/License/Passport No.: 0221439	Date/Place of Issuance: 6/24/2022 DULAG, LEYTE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 100px; vertical-align: middle; text-align: center;"> <p>Signature (Sign inside the box)</p> </td> </tr> <tr> <td style="height: 30px; vertical-align: middle; text-align: center;"> <p>Date Accomplished</p> </td> </tr> </table> <div style="border: 1px solid black; width: 150px; height: 100px; margin-top: 10px; position: relative;"> <div style="position: absolute; top: 5px; right: 5px; font-size: 8px;"> ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size) </div> <div style="position: absolute; bottom: 5px; left: 5px; font-size: 8px;"> Computer generated or photocopied picture is not acceptable </div> </div> <p style="text-align: center; margin-top: 10px;">PHOTO</p> <div style="border: 1px solid black; width: 150px; height: 100px; margin-top: 10px; position: relative;"> <div style="position: absolute; bottom: 5px; right: 5px; font-size: 8px;"> Right Thumbmark </div> </div>	<p>Signature (Sign inside the box)</p>	<p>Date Accomplished</p>						
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 250px; height: 60px; margin: 10px auto; position: relative;"> <div style="position: absolute; bottom: 5px; left: 5px; background-color: #f0f0f0; padding: 2px 5px;"> Person Administering Oath </div> </div>													