



# CERTIFICATE OF PARTICIPATION

THIS CERTIFICATE IS AWARDED TO

**SHERLYN O. RAMONEDA**

for his/ her invaluable participation during the “ISO 9001:2015 AWARENESS & RE-AWARENESS SEMINAR” on September 9, 2024 at the VSU Gymnatorium, Visayas State University, Visca, Baybay City Leyte.

Given this 9th day of September 2024, Visca, Baybay City, Leyte

**LUZ O. MORENO**  
Lead Internal Quality Auditor  
Certificate No. 439660694



# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
**"Seminar Workshop on Basic Records and Archives Management (BRAM)"**  
on July 30-31, 2024, at the VSU Convention Center, Visayas State University, Baybay City,  
Leyte.

A handwritten signature in blue ink, appearing to read "Honey", positioned above the printed name.

**HONEY SOFIA V. COLIS**  
Director, HRMO





# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
**"From Policy to Practice: EODB, DPA of 2012, and PIA Reorientation for Visayas State  
University (VSU) Personnel"** on July 29, 2024, at the 2nd Floor, CCE, Visayas State  
University, Baybay City, Leyte.

A handwritten signature in blue ink, reading "Homes", which is a stylized representation of the name Honey Sofia V. Colis.

**HONEY SOFIA V. COLIS**  
Director, HRMO





# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
"Shaping Culture: Embracing Values for Productive Workplace Performance" on  
May 15, 2024, at the RDEI Hall, Visayas State University, Baybay City, Leyte.

A handwritten signature in blue ink, reading "Homes", which is a stylized representation of the name Honey Sofia V. Colis.

**HONEY SOFIA V. COLIS**  
Director, HRMO





# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
"Gender Sensitivity Training" on April 12, 2024, at the RDEI Hall, Visayas State  
University, Baybay City, Leyte.

A handwritten signature in blue ink, reading "Homes", which is a stylized representation of the name Honey Sofia V. Colis.

**HONEY SOFIA V. COLIS**  
Director, HRMO





# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
"Financial Transactions Forum" on March 20, 2024, at the 1st Floor, CCE Building,  
Visayas State University, Baybay City, Leyte.

A handwritten signature in blue ink, reading "Honey Sofia V. Colis".

**HONEY SOFIA V. COLIS**  
Director, HRMO







# CERTIFICATE OF PARTICIPATION

*This certificate is presented to*

*Sherlyn O. Ramoneda*

For demonstrating commendable commitment and active participation during the  
"Orientation of Guidelines and Procedures on Processes/Services of the Offices under  
Administrative Services Office (ASO)" on February 23, 2024 at the CCE Building,  
Visayas State University, Baybay City, Leyte.

A handwritten signature in blue ink that reads "Honey" followed by a stylized surname.

**HONEY SOFIA V. COLIS**  
Director, HRMO





**ACLC COLLEGE OF ORMOC**  
Lilia Avenue Brgy. Cogon Ormoc City, Leyte Philippines



Present this

# TRAINING CERTIFICATE

to

**Sherlyn O. Ramoneda**

for having successfully completed the program in

**BOOKKEEPING NC III**

292 hours

From **August 2, 2019** to **September 23, 2019** with a

**Special Order No. 0837-SOCBKP307-0420-2019** issued by the

Technical Education and Skills Development Authority.

Given this 31<sup>th</sup> day of January 2020 at Western Leyte College of Ormoc  
City, Leyte Philippines.

  
**CARY P. JAUCIAN, MBA**  
School Director

**COPR No. 20190837SOCBKP307041**

## **Basic Competencies:**

- Lead workplace communication.
- Lead small team.
- Develop and practice negotiation skills.
- Solve problems related to work activities.
- Use mathematical concepts and techniques.
- Use relevant technologies.

## **Common Competencies:**

- Apply quality standards.
- Perform computer operations.
- Maintain an effective relationship with clients and customers.
- Manage own performance.

## **Core Competencies:**

- Journalize transactions.
- Post transactions.
- Prepare trial balance.
- Prepare financial reports.
- Review internal control system.