

Shaira Anne L. Quinto
Brgy. Canturing, Maasin City
Southern Leyte, Philippines 6600
shairaquinto15@gmail.com

June 09, 2025

Prof. Marlon M. Tambis
Director, Philippine Root Crop Research & Training Center
Visayas State University
VISCA, Baybay City, Leyte, Philippines 6521

Dear Prof. Tambis,

I am writing to express my sincere interest in the **Science Research Assistant** position at the Philippine Root Crop Research and Training Center. As a graduate of Bachelor of Science in Biotechnology and a current Science Research Assistant under the Department of Biotechnology, I am eager to bring my academic background, practical experience, and strong work ethic to support the ongoing research initiatives of the research center.

I have previously completed an internship at PhilRootcrops where I gained hands-on experience in microbiology-related activities. This opportunity allowed me to become familiar with the laboratory protocols and research culture within the center. Since then, I have deepened my experience in various research environments including plant tissue culture, DNA extraction and amplification, and comprehensive project documentation. My current role has equipped me with the ability to perform laboratory experiments, manage data, prepare technical reports, and assist in the submission of quarterly and annual project updates.

What sets me apart is my attention to detail, strong organizational and analytical skills, and the ability to work both independently and within a research team. My background as a DA-Biotech Scholar and my internship experiences across multiple VSU research laboratories have shaped me into a highly adaptable and dependable researcher.

I am enthusiastic about the opportunity to contribute to the continued success of PhilRootCrops, especially in advancing sustainable agriculture and root crop innovation. I would be honored to discuss how my qualifications can serve the goals of the research center.

Thank you very much for considering my application. I look forward to the possibility of discussing my application in more detail.

Yours sincerely,
Shaira Anne L. Quinto