

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DACOCO		
FIRST NAME	VERN LEANDER		NAME EXTENSION (JR., SR.)
MIDDLE NAME	ARUTA		
3. DATE OF BIRTH (mm/dd/yyyy)	MAY 17, 2002	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TUNGA, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A DE AGUA House/Block/Lot No. Street N/A POB. DIST. IV Subdivision/Village Barangay JULITA LEYTE City/Municipality Province 6506
7. HEIGHT (m)	1.6m	ZIP CODE	
8. WEIGHT (kg)	55kg		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	N/A DE AGUA House/Block/Lot No. Street N/A POB. DIST. IV Subdivision/Village Barangay JULITA LEYTE City/Municipality Province 6506
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-251950084-5		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	632-993-888-00000	20. MOBILE NO.	09219419126
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	vernleander@gmail.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR.)			
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	DACOCO			
FIRST NAME	OSCAR	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	TROCINO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ARUTA			
FIRST NAME	AGNESIA			
MIDDLE NAME	TADEPA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	JULITA CENTRAL SCHOOL	ELEMENTARY	2008	2014	GRADUATED	2014	SALUTATORIAN
SECONDARY	DULAG NATIONAL HIGH SCHOOL	SECONDARY	2018	2020	GRADUATED	2020	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE							
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF PHYSICAL EDUCATION	2020	2024	GRADUATED	2024	CUM LAUDE
GRADUATE STUDIES	SAINT ANTHONY MARY CLARET COLLEGE	PHILOSOPHY AND THEOLOGY COURSES	2024	2025	42 UNITS	N/A	N/A


(Continue on separate sheet if necessary)

SIGNATURE		DATE	06/04/2025
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
					NUMBER	Date of Validity
	CIVIL SERVICE EXAMINATION - PROFESSIONAL	81.8	03/03/2024	TACLOBAN CITY		
	LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS	86.8	03/23/2025	QUIAPO, MANILA		

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	06/04/2025

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(Continue on separate sheet if necessary)

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
LINA M. ABRAHAN	JULITA, LEYTE	9516123475
FELICIDAD T. ESPINOSA	JULITA, LEYTE	9088968330
EDRALIN T. MALATE	JULITA, LEYTE	9062088541

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILIPPINE IDENTIFICATION CARD

ID/Passport No.: 3091-6420-7450-8341

Date/Place of Issuance: 03/27/23

Signature (Sign inside the box)

06/04/25

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this JUN 05 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATY. JULIET P. OPINIANO

Notary Public for and within the Jurisdiction of RTC Tacloban City

NC No. 2025-02-129 until December 31, 2026

PTR No. 8888167: January 22, 2026: Tacloban City

IBP QR No. 184795: December 16, 2024

Roll of Attorneys No. 72483

Palo, Leyte