Apt. 21, Kilbourne St. Visayas State University Visca, Baybay City, Leyte

August 30, 2022

SUZETTE B. LINA, PhD

Department Head Department of Soil Science Visayas State University Baybay City, Leyte

Dear Ma'am:

Good day!

I am Christian Ulysses G. Cagasan, a graduate of Master of Science in Soil Science and Bachelor of Science in Agribusiness from the Visayas State University (VSU) based in Baybay City, Leyte. I wish to apply for the part time instructor position offered in your department.

I am currently working as a community development assistant in Project Tarsier, VSU. Before this, I have worked as a research assistant at the Department of Soil Science in VSU. After that, I worked for the State Universities and Colleges - Association of Colleges of Agriculture in the Philippines, Inc. (SUC-ACAP, INC), currently based in VSU, first as an Office Assistant, then as Overall Coordinating Financial Staff on my last contract. I am a licensed agriculturist, an open-minded person and I am very willing to learn new things. If given the chance to work in your department, I promise to do my best to be of service to my co-Filipinos.

I am willing to report for an interview in your most convenient time. I can be reached through the following cellular phone number: 09355942910, or through my email: chanman.cagasan@gmail.com

Thank you very much.

Very truly yours,

CHRISTIAN ULYSSES G. CAGASAN

Applicant