

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SAJULGA		
FIRST NAME	ERIC		NAME EXTENSION (JR., SR)
MIDDLE NAME	ESTOMATA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/12/1993	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CABADBARAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	☒ Male ☐ Female		
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province ZIP CODE 6521-A
7. HEIGHT (m)	5'2"	18. PERMANENT ADDRESS	House/Block/Lot No. Street CALIBUNAN Subdivision/Village Barangay CABADBARAN CITY AGUSAN DEL NORTE City/Municipality Province ZIP CODE 8605
8. WEIGHT (kg)	62		
9. BLOOD TYPE	O		
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	121241964286	19. TELEPHONE NO.	
12. PHILHEALTH NO.	18-201272919-8	20. MOBILE NO.	09508244136
13. SSS NO.	08-2950522-3	21. E-MAIL ADDRESS (if any)	eric.sajulga@vsu.edu.ph
14. TIN NO.	382-717-379-000		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	TIMOSA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MIRA LUNA	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TORRES			
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY- PHYSIC DEPARTMENT			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	SAJULGA			
FIRST NAME	EDWIN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BALITE			
25. MOTHER'S MAIDEN NAME				
SURNAME	ESTOMATA			
FIRST NAME	ROSALIE			
MIDDLE NAME	ESTOQUE		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CABADBARAN SOUTH CENTRAL ELEMENTARY SCHOOL		6/12001	4/32007		2007	
SECONDARY	CABADBARAN CITY NATIONAL HIGH SCHOOL		6/1/2007	4/1/2011		2011	
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	CARAGA STATE UNIVESITY CABADBARAN CAMPUS	BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING	6/1/2011	8/1/2017		2018	
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 22,2024
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	REGISTERED ELECTRICAL ENGINEER		APRIL 17-18,2018	UNIVERSITY OF CEBU-MANGBALING	0068591	12/12/2021

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<i>SIGNATURE</i>		<i>DATE</i>	December 22, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CONTRACTORS PERFORMANCE EVALUATION SYSTEM (CPES)	11/23/2022	11/25/2022	24 HRS	TECHNICAL	VISAYAS STATE UNIVERSITY-MAIN
	CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH (COSH)	3/15/2019	3/19/2019	40 HRS	TECHNICAL	J3 TRAINERS AND CONSULTANT INC.
	ELECTRICAL SAFETY FOR INDUSTRIAL FACILITY	3/1/2021	3/1/2021	3 HRS	TECHNICAL	MEPF ORGANIZATION
	HOW TO BECOME AN EFFECTIVE LEADER	4/18/2021	4/18/2021	3 HRS	SUPERVISORY	IIEE NATIONAL
	EFFECTIVE GROUNDING ON 400V SYSTEM	6/12/2021	6/12/2021	6 HRS	TECHNICAL	IIEE NATIONAL
	SWITCHGEAR TESTING EQUIPMENT SIMULATION	3/13/2021	3/13/2021	3 HRS	TECHNICAL	IIEE NATIONAL
	MEDIUM VOLTAGE CABLE SPLICING AND TERMINATION	3/13/2021	3/13/2021	4 HRS	TECHNICAL	IIEE ORGANIZATION BOHOL CHAPTER
	BASIC GRID TIE SOLAR DESIGN FOR INDUSTRIAL AND COMMERCIAL	3/8/2021	3/8/2021	3 HRS	TECHNICAL	MEPF ORGANIZATION
	EASTERN AND CENTRAL VISAYAS REGIONAL CONFERENCE	7/20/2023	7/22/2023	24 HRS	TECHNICAL	IIEE LEYTE-SAMAR CHAPTER
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	ELECTRICAL INSTALLATION AND MAINTENANCE		HEAD TRAINER-Sports,Music,Art and Recreational Training (SMART)		IIEE BUTUAN-AGUSAN CHAPTER	
	AUTOCAD				CONTRACTOR PERFORMACE EVALUATION SYSTEM (CPES EVALUATOR)	
	SKETCH-UP				VSU ENERGY EFFICIENCY AND CONSERVATION COMMITTEE	
	MS-WORD,EXCEL AND POWERPOINT					
	SPORTS (FOOTBALL etc.)					
(Continue on separate sheet if necessary)						
SIGNATURE			DATE		December 22,2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Engr. Marlon G. Burlas	Visayas State University	9176341520
Engr. Mario lilio P. Valenzona	Visayas State University	9176341514
Engr. Pholem Galupo	Visayas State University	9264463556
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: ID/License/Passport No.: 68591 Date/Place of Issuance: 5/23/2018	Signature (Sign inside the box) Date Accomplished	 PHOTO Right Thumbmark
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath		