

LETTER OF APPLICATION

6521, Caridad

Baybay City, Leyte

August 11, 2023

Department of Philosophy

and Social Sciences

Good day!

My College Supervisor and Academic Adviser, Mr. Jay C. Bansale informed me that DPSS is in need of an Instructor. I would like to be considered for the position.

I completed a Bachelor of Secondary Education major in Social Studies at Visayas State University - VSU Main Campus just recently on August 03, 2023 with Latin Honors (Cum Laude).

In the last year of my college, I was assigned to have my practice teaching in VSUIHS (Visayas State University Integrated High School). My four months of internship in the said school brought me much learning especially in giving instruction and supervision. The seasoned teachers in VSUIHS taught me how to professionally deal with various situations that have got something to do with school matters such as dealing with the gifted students as well as their parents and also working on school activities that involve the out of school community which trained me to be an efficient and effective teacher.

In the short period of my stay in VSUIHS, I was able to develop my communication skills and my pedagogy and I believe that it helped me be more prepared for a greater challenge which is to finally embrace the job of being a full-time educator. Given my ample training in college, I am confident that I am ready to work and do the responsibilities of a teacher and I know that your reputed institution can give me an opportunity to continue to develop myself professionally.

I have read your requirements with the relevance of a Master's Degree and PRC License. I would like to share my future plans with you. I am considering having my Master's Degree after I finish taking the LET (Licensure Examination for Teachers), for the meantime I am enrolled in Carl Balita Review Center in Ormoc City as I will be going to take the LET in March 2024.

I shall be very glad to come for an interview at your most convenient time. I am really hoping that you will give me a chance to have my first teaching experience in your institution. Thank you for considering my application.

Sincerely yours,

GELLA MAE M. ABELARDO