

# Sherwin Coraza



Address: Poblacion Zone 11, Baybay City  
Contact: 091569495259/sherwincoraza@gmail.com

## OBJECTIVE

- To apply as Clerk at the Office of the Director for Human Resource Management

## EDUCATION

2009-2010	<b>iQ.net Computer Technology Institute</b> Cotabato City Computer Programming Administration & Information Management
2005-2006	<b>Notre Dame Village National High School</b> Cotabato City
2001-2002	<b>Cotabato City Central Pilot School</b> Cotabato City

## EXPERIENCE

- Prosecutors Office, LGU Baybay  
**Clerk/ Process Server**  
June 15, 2016 - Present
- Our Lady of Fatima University  
Valenzuela City  
**Electrician**  
January 1, 2013- December 20, 2013
- Department of Interior and Local Government (ARMM)  
ORG Compound  
**Computer System Operator**  
May 1, 2011 – January 1, 2012
- Department of Education (ARMM)  
ORG Compound  
**Database Encoder**  
2010-2011

**SEMINAR ATTENDED**

- "A two day year-end Regional Conference: and Gender and Development Seminar (GAD)" conducted by Regional Prosecution Office VIII from December 6-7, 2018.

**VOLUNTARY WORK**

- **“VOLUNTEER PROBATION ASSISTANT”** at Department of Justice, Parole and Probation Administration of City of Baybay from 06/03/2019 to 12/20/2019

**SPECIAL SKILLS**

- Data Encoder
- Photoshop Operator
- Electrical Installation
- Electronics
- Graphic Designing
- Making computer programs through the programming language PHP, HTML, C++, Java, and JavaScript

**LANGUAGES**

- Cebuano, Filipino, and English

**PERSONAL BACKGROUND**

**Birthday** : April 29, 1990  
**Birthplace** : N.D Ave. Cotabato City  
**Citizenship** : Filipino  
**Civil Status** : Single  
**Religion** : Church of Christ  
**Height** : 5’5  
**Weight** : 61 kg.  
**Father** : Edgardo Coraza  
**Mother** : Clarita Coraza  
**Person to notify in case of emergency:** Lynette Joy V. Paller (09551266089)  
**Address** : Poblacion Zone 11, Baybay City , Leyte  
**Contact No.** : 09156949525

**REFERENCES**

- Pros. Michelle Marie Polo-Tesorero  
Asst. Provincial Prosecutors Office, Baybay City, Leyte  
563-8356
- Pros. Jennifer B. Cahig  
City Prosecutors Office, Baybay  
563-7740

- Pros. Rosulo U. Vivero
- City Prosecutors Office, Baybay
- 563-7740