



Maasin City, Southern Leyte  
Mintal, Davao City



llmaranon@up.edu.ph



(+63) 956 512 3348

14 December 2024

**DR. ARTURO E. PASA**

Dean  
College of Forestry and Environmental Science  
Visayas State University (VSU)  
Visca, Baybay City, Leyte

*Thru: **Dr. Anatolio N. Polinar**  
Department Head  
Department of Forest Science  
VSU, Visca, Baybay City, Leyte*

**Dear Dean Pasa,**

Warm Greetings!

I am writing to express my interest in applying for the position of **Assistant Professor I**.

Over the course of my career, I have demonstrated competencies in communication, education/teaching, project organization and management, problem-solving (analytical), results-orientation, collaboration, innovation, promotion, and time management. I served as a Fellow Official at the Asian Forest Cooperation Organization (AFoCO), formerly the ASEAN-Republic of Korea Forest Cooperation, in Seoul, South Korea where I worked with a multicultural team from March 2015 to March 2016. Hardwork and dedication towards work are some positive values that I shared in the government, consulting firm, academic institution, social eco-enterprise, and non-government organization.

Thank you very much for taking the time to read my letter. Please find attached my curriculum vitae and other documents. It is my hope that my qualifications meet your requirements, and I will be able to give further details at an interview.

Thank you and best regards.

Sincerely,

  
**LEYMINDA L. MARAÑON**