

CONTACT

0930-617-3360

1997alnen57@gmail.com



EXPERTISE

Microsoft Office Good Work Ethics Project Management Administrative Task

PERSONAL SKILLS

Creativity
Team Building
Communication
Problem Solving
Leadership

REFERENCE

GEORMA Z. CAVERO 09985498197

BETTY A CABAL 09989898770

JEANETTE K. ORTIZ 09501490958

ALNEN C. ABENOJA

PERSONAL PROFILE

I am a senior graphic designer with 10 years experience in graphic design and UX design. I am also experienced in coordinating a team of mid-level designers.

WORK EXPERIENCE

PROJECT DEVELOPMENT OFFICER II

DSWD | May - December 2024

coordinates and oversees livelihood projects, ensuring compliance, monitoring progress, and working with local stakeholders. They conduct training, prepare reports, evaluate impact, manage finances, maintain quality, and develop strategies for long-term sustainability to improve community livelihoods.

ADMINISTRATIVE AIDE/GAD CLERK

LGU Hindang | 2021-2023

Assisted with GAD activities and projects, helped clients with PhilHealth applications, and provided technical assistance for programs and projects.

DESO-TSS/2022 NATIONAL ELECTION (2022)

COMELEC | May 2022

Worked as technical support staff, operating and maintaining PCOS machines.

EDUCATION

MASTERS IN MANAGEMENT

Southern Leyte State University | 2022 - present

BACHELOR OF SCIENCE IN AGRIBUSINESS

Visayas State University | 2015 - 2019