



Rodelen C. Apas | Licensed Teacher

Location: Baybay City Leyte

Mobile Number: **09554854296**

Email: **rodelenapas21@gmail.com**

PROFESSIONAL SUMMARY

A qualified, adaptable and motivated Licensed Teacher with hands on experience managing classrooms and handling students. Effective and efficient in using methods of teaching while focusing on the individual needs of each student. Also experienced in customer service, proficient in Microsoft Office Software. Can work well under pressure and effective in multi-tasking.

PROFESSIONAL SKILLS AND INTERESTS

- Lesson Planning
- Excellent with Children
- Teaching Assistance
- Modern Classroom Technology
- Active Listening
- Accuracy and Attention to Detail
- Classroom Management Strategies
- Differentiated Instruction
- Time Management Skills
- MS Office Proficient

EDUCATION

Licensed Professional Teacher (Licensure Examination)

Professional Regulation Commission (Ormoc City, Leyte, PH) January 2019

Bachelor of Elementary Education, Major in General Education

Visayas State University (Baybay City, Leyte, PH) 2014 – 2018

PROFESSIONAL SKILLS DEMONSTRATED

TEACHER - INTERNSHIP (BAYBAY I CENTRAL SCHOOL)

August-November 2018

- Designed engaging course curriculum, lesson plan and assessment tools for diverse group of students.
- Observed and documented children's development and behavior to further support of student learning process.
- Provided feedback on student's progress.
- Created formative test.
- Attended training and seminars.

TEACHER'S ASSISTANT (ST. VINCENT LEARNING CENTER)

January - April 2019

- Assist lead teacher in elementary classroom in maintaining safe, clean learning environment for 30 students.
- Instruct students under direction and guidance of teachers
- Utilize variety of teaching methods including lectures, media, group discussions and role playing.
- Work with students on individual small group basis to reinforce learning concepts, help complete assignments and improve performance.
- Supervised classroom during examinations.
- Created lesson plans working in close collaboration with lead teacher.

PRIVATE TUTOR

Weekends and Summer breaks (2014-2019)

- Tutored in all academic subject areas.
- Guided students in test-taking strategies, notetaking and studying for exams.
- Homework assistance

PUBLIC TEACHER

- Substitute teacher from September 25, 2019 to March 13, 2020
- Assign in different grade levels
- Create lesson plans
- Instruct and guide the students in their daily activities

TRAINING and SEMINARS

- **Stress Management Seminar** – May 13, 2017
Department of Business Management Room (VSU, PH)
- **District Roll Out Training on the Results-Based Performance Management System (RPMS) for Teaching Personnel** - September 20-21, 2018
Baybay I Central School Conference Hall (Baybay City, Leyte, PH)
- **District-Based Learning Action cell on developmentally Appropriate Practices on Early Language, Literacy and Numeracy (ELLN)** – October 22-26, 2018
Baybay I Central School, Baybay I District, (Baybay City, Leyte, PH)
- **Job Seeking Seminar** – May 21, 2019
Visayas State University Convention Center (Baybay City, Leyte, PH)
- **Training workshop on Innovative Learning Strategies** – May 15-16, 2018
Visayas State University Convention Center (Baybay City, Leyte, PH)

OTHER SKILLS

- **Computer Skills:** MS Word, MS PowerPoint, MS Publisher, Excel
- **Driving (automobile)**
- **Knowledge in making Instructional Materials**
- **Knowledge in Organizing event**

PERSONAL INFORMATION

- **Nationality:** Filipino
- **Date of Birth:** December 21, 1992
- **Languages:** English and Filipino
- **Civil Status:** Single
- **Mobile:** 9554854296
- **E-mail:** rodelenapas21@gmail.com