

☒ Original PPMP
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2025

END-USER/UNIT: **Department of Geodetic Engineering**  
 CHARGED TO **GF-MOOE**

PPMP #: **PPMP-2025-092524-0083**  
 Project Code: **DGE**

Project, Programs and Activities(PPAs):  
 Support for the programs, projects, and plans of DGE for 2025  
 1. Upgrading of the BSGE Degree Program  
 2. Provision for Effective Department Operations  
 3. Conduct of Emergency and Regular Monthly Meetings  
 4. Preparation for Program and Institutional Accreditations, and Preparation of Reports and Correspondence

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Accommodation</b>															
	Accommodation for DGE IMS Writeshop	2 day	6,900.00	NP - Small Value Procurement			2									
	<b>Sub-Total</b>		<b>6,900.00</b>													
	<b>Food &amp; Food Ingredients</b>															
	Food (DGE IMS Workshop)	10 packs	7,200.00	NP - Small Value Procurement			10									
	<b>Sub-Total</b>		<b>7,200.00</b>													
	<b>Office Equipment</b>															
	Portable Trolley 15" Speaker with wireless microphone	1 unit	10,000.00	NP - Small Value Procurement				1								
	<b>Sub-Total</b>		<b>10,000.00</b>													
	<b>Office Equipment and Appliances</b>															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Smart TV Smart Quantum 4k, 55"	1 unit	30,000.00	NP - Small Value Procurement		1										
	Wall fan	6 pc	15,000.00	NP - Small Value Procurement		6										
	<b>Sub-Total</b>		<b>45,000.00</b>													
	<b>Office Furniture &amp; Fixture</b>															
	Office Swivel Chair for Smart Classroom	6 unit	30,000.00	NP - Small Value Procurement		6										
	Office Table with 3 drawers, 150cm (W)x 70cm (D) x 75cm (H)	1 unit	14,999.00	NP - Small Value Procurement		1										
	Sala Set, foam type	1 set	20,160.00	NP - Small Value Procurement		1										
	<b>Sub-Total</b>		<b>65,159.00</b>													
	<b>Office Supplies</b>															
	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack, genuine	20 pack	3,200.00	NP - Small Value Procurement		20										
	Chalk, White, Dustless, 100 pcs/box	7 boxes	525.00	NP - Small Value Procurement							7					
	Fastener, Paper, plastic, 50 sets/box	5 boxes	200.00	NP - Small Value Procurement		5										
	Folder, File, Long, 14pts, White	50 piece	500.00	NP - Small Value Procurement		50										
	Paper, Bond, A4, S-24, 80 gsm	60 reams	17,340.00	NP - Small Value Procurement		60										
	Paper, Bond, Long, S-24, 80 gsm	20 reams	6,560.00	NP - Small Value Procurement		20										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Tissue, Bathroom, 2 Ply, 12rolls/pack	5 pack	1,020.00	NP - Small Value Procurement		5										
	<b>Sub-Total</b>		<b>29,345.00</b>													
	<b>Printing Services</b>															
	DGE Tarpaulins & Sintra Boards	4 pieces	5,520.00	NP - Small Value Procurement		4										
	<b>Sub-Total</b>		<b>5,520.00</b>													
	<b>Vehicle Supplies</b>															
	Diesel fuel	10 liters	840.00	NP - Small Value Procurement								10				
	<b>Sub-Total</b>		<b>840.00</b>													
	<b>TOTAL BUDGET:</b>		<b>169,964.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

  
APRIL G. BULAWAN

Submitted by:

  
FLORENTINO F. MORALES JR.  
Unit Head/Project Leader

Date: 03/12/2025