] Original PPMP

] Revised (Changed items, same budget)

] Supplemental

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE
Amend-2025-0820-292747

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **University Services Health, Emergency & Rescue**

PPMP #: **PPMP-2025-092924-0714**

CHARGED TO **GF-MOOE**

Project Code: **USHER PPMP (OFFICE SUPPLIES AND LICENSING) 2025**

roject, Programs and Activities(PPAs):
PPMP 2025

ode	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Communication/Courier Services															
	Smart Prepaid Cell Card, 300Php	30 pc	9,900.00	NP - Agency to Agency	8			8			8			6		
	Sub-Total		**9,900.00**													
	Construction and Electrical Supplies															
	Caution Tape Barricade Roll	2 roll	970.00	Small Value Procurement	2											
	LED Bulb 18w	150 pc	45,000.00	Small Value Procurement									150			
	LED Bulb, 9 watts	100 pcs	15,000.00	Small Value Procurement									100			
	Sub-Total		**60,970.00**													
	Medical & Dental Supplies & Equipment															
	Ambulance Service Provider Fee (DOH)	1 Yearly	5,000.00	NP - Agency to Agency									1			
	Ambulance Unit Fee (DOH)	1 Yearly	1,000.00	NP - Agency to Agency									1			

the company's vulnerability to economic fluctuations ... KEO can implement franchise support

General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clinical Lab NEQAS PARASITOLOGY	1 Yearly	5,000.00	NP - Agency to Agency						1						
Clinical Laboratory DOH Renewal Fee	1 Yearly	2,000.00	NP - Agency to Agency									1			
DENR Fee (Discharge Permit)	1 Yearly	2,100.00	NP - Agency to Agency	1											
Philhealth Renewal Fee	1 Yearly	3,000.00	NP - Agency to Agency									1			
Philippine Hospital Association Fee	1 Yearly	1,200.00	NP - Agency to Agency									1			
Renewal Fee DOH	1 Yearly	5,500.00	NP - Agency to Agency									1			
WATER ANALYSIS	20 btl	8,000.00	NP - Agency to Agency		10						10				
WATER ANALYSIS (PHYSICOCHEMICAL)	10 sample	15,000.00	NP - Agency to Agency								10				
Water Refill (5 Gallons/Bottle)	480 gallons	12,000.00	Small Value Procurement	40	40	40	40	40	40	40	40	40	40	40	40
Sub-Total		**59,800.00**													
Office Equipment															
Toner Kit,Ecosys M2540 dn/L	10 btls	80,000.00	NP - Agency to Agency	7								3			
Sub-Total		**80,000.00**													
Office Equipment and Appliances															
Ceiling fan	8 pc	20,000.00	NP - Agency to Agency				2			2			2		2
heavy duty foldable table	7 pcs	21,000.00	NP - Agency to Agency	4			3								
Sub-Total		**41,000.00**													
Office Furniture & Fixture															
Monobloc chairs	100 piece	40,000.00	NP - Agency to Agency				50			50					
Sub-Total		**40,000.00**													
Office Supplies															
5-Tier File Rack Metal Mesh Stackable Letter Tray Scratch-Resistant Magazine Letter Paper Document Home Office Desk Supplies	6 unit	2,700.00	NP - Agency to Agency	4			2								

the company's vulnerability to economic

General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
A4 Bond Paper, 70 GSM (5 reams/box)	40 boxes	50,000.00	NP - Agency to Agency	20						14			6		
A4 Matte Photo Paper	12 packs	840.00	NP - Agency to Agency	7						5					
Ballpen 50 Pieces, Blue	10 box of 50's	5,000.00	Small Value Procurement				4			3			3		
Certificate Jacket A4	20 pcs	800.00	NP - Agency to Agency				10			10					
Clear Book (Display Book), Refillable, Legal, 20 shts, any color	13 pcs	1,014.00	Small Value Procurement	13											
Clear Book Refills, Legal (10pcs/set)	5 sets	210.00	Small Value Procurement							5					
Fastener, Paper, non-rust metal, 50 sets/box	50 boxes	2,500.00	Small Value Procurement	25						25					
Folder, File, Long, 14pts, White	1000 piece	10,000.00	NP - Agency to Agency			250			250			250			250
Folder, Pressboard, US, Green, Long	30 pcs	1,050.00	Small Value Procurement	30											
Folder, Pressboard, US, Yellow, Long	30 pieces	900.00	Small Value Procurement	20						10					
Glue, White, All-purpose, 1 gallon	4 gallons	2,400.00	Small Value Procurement	2			2								
Ink, Refill, for Permanent Marker, Black, 30mL	3 btls	345.00	Small Value Procurement	3											
Ink, Refill, for Permanent Marker, Blue, 30mL	3 btls	345.00	Small Value Procurement	3											
Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	15 pcs	2,100.00	Small Value Procurement	10						5					
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	25 pcs	4,875.00	NP - Agency to Agency	15						10					
Masking Tape, Brown, 2"	8 rolls	560.00	Small Value Procurement	4						4					
Official Record Book (8.5" x 11" 500 pages)	30 pcs	5,550.00	Small Value Procurement	15						15					
Paper, Bond, Long, S-20, 70 gsm	250 reams	71,500.00	NP - Agency to Agency	170								80			
Paper, Specialty 200gsm 8-1/2x11, 10s, White	10 packs	450.00	NP - Agency to Agency				5			5					

General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
				Schedule/Milestone of Activities (in quantities)											
Pen, Pentel Pen, Fine blue & black	10 pcs	500.00	Small Value Procurement	10											
Photo Sticker Paper, Glossy, A4 size, 20 sheets/pack	5 pack	600.00	Small Value Procurement	5											
Puncher, Heavy Duty	6 pieces	2,700.00	Small Value Procurement	3			3								
Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	15 pack	1,275.00	NP - Agency to Agency	8						7					
Staple Wire, #35	50 boxes	1,750.00	Small Value Procurement	20			10			10			10		
Stapler, HD No.35	8 pc	3,200.00	Small Value Procurement	5						3					
Tape Dispenser, 2" big, any color	5 piece	1,750.00	Small Value Procurement	3						2					
Tape, Double Sided, 1" x 10m	7 rolls	315.00	Small Value Procurement	4						3					
Universal Ink - black (1 liter)	10 btl	4,500.00	Small Value Procurement	5						5					
Universal Ink - CYAN (1 liter)	6 btl	2,700.00	Small Value Procurement	3						3					
Universal Ink - MAGENTA (1 liter)	5 btl	2,250.00	Small Value Procurement	3						2					
Universal Ink - YELLOW (1 liter)	6 btl	2,700.00	Small Value Procurement	3						3					
Sub-Total		**187,379.00**													
Professional Services															
NEQAS HEMATOLOGY	1 Yearly	4,000.00	NP - Agency to Agency	1											
Sub-Total		**4,000.00**													
TOTAL BUDGET:		**483,049.00**													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

the company's vulnerability to economic

CLARA P. MERCADO

Submitted by: ELWIN JAY V. YU
Unit Head/Project Leader

Date: 08/20/2025

RECEIVED
20 AUG 2025

ALICIA M. FLORES