

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0124-172842

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**

Project Code: **Higher Education**

Purpose: **For office use**

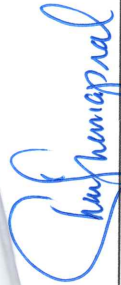
Total Budget : **150,000.00**

Funding : **GF-MOOE**

PPMP #: **26-5-1132-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Paint, color: white, enamel	3	gallon	700.00	2,100.00		3										
Sub-Total				2,100.00												
Fuel & Lubricants																
Gasoline, Premium	100	liter	85.00	8,500.00		20	20	20	20	20						
Sub-Total				8,500.00												
Hardware																
Plywood, Pre-finished Panelling, Danarra, 1/4"(thickness) x 4' x 8'	10	piece	1,200.00	12,000.00		10										
Paint, Latex Flat, White	5	gallon	900.00	4,500.00		5										
Sub-Total				16,500.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	5	btll	350.00	1,750.00	2	2	1									
Ink, Epson 664 T664 Black and Color set (Black / Cyan / Magenta / Yellow) for Epson L405	1	set	1,500.00	1,500.00		1										
Ink HP GT52 Cyan (C), Genuine	2	btls	500.00	1,000.00		2										
Ink HP GT52 Magenta (M), Genuine	2	btls	500.00	1,000.00		2										
Ink HP GT52 Yellow (Y), Genuine	2	btls	500.00	1,000.00		2										
INK HP GT53XL 135 ML BLACK	2	boxes	505.00	1,010.00		2										
Toner cartridge for HP Laserjet 107a , (W1107A)	1	pcs	5,000.00	5,000.00		1										
TONER Kyocera TK 1147	1	can	7,150.00	7,150.00		1										
LCD Projector (XGA), 3LCD Technology	1	unit	25,000.00	25,000.00		1										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				44,410.00												
Office Supplies																
Envelope, Expanding, with garter tie, green, long	40	pc	20.00	800.00		20	20									
Paper, Bond, A4, S-24, 80 gsm	100	reams	289.00	28,900.00		40	40	20								
Paper, Bond, Long, S-24, 80 gsm	20	reams	328.00	6,560.00		20										
Pen, Sign, .5mm, Gel-type, Red	25	piece	35.00	875.00		15	10									
Pen, Sign, 0.4mm, Gel-type, Blue	10	boxes	300.00	3,000.00		10										
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00		10	10									
Tissue, Bathroom, 2 Ply, 12rolls/pack	15	pack	204.00	3,060.00			15									
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	20	pcs	200.00	4,000.00		20										
Soap, Dishwashing, Liquid, 250mL	15	btls	150.00	2,250.00		15										
Dishwashing Sponge	6	pcs	35.00	210.00		6										
Liquid Hand Soap, 500 ml.	5	btls	120.00	600.00		5										
Bleach, cleaner, 1 gal.	1	gallons	220.00	220.00		1										
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00		50	50									
Fastener, Paper, plastic, 50 sets/box	10	boxes	40.00	400.00		10										
Puncher, 2 holes, heavy duty	1	pieces	315.00	315.00		1										
Scissors, 8" heavy duty, good quality	3	pieces	75.00	225.00		3										
PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	10	box of 50's	25.00	250.00		10										
Toilet Bowl Cleaner, at least 1 gallon	3	gal	395.00	1,185.00		3										
Stapler, HD No.35	3	pc	400.00	1,200.00		3										
Staple wire remover	4	pieces	40.00	160.00		4										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00		5										
Folder, Pressboard, US, Green, Long, Doublefold	100	pcs	35.00	3,500.00		50	50									
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	1	btls	220.00	220.00		1										
Paper, Photo, matte finish, 146GSM, 10 shts/pack	4	pack	75.00	300.00		4										
Sub-Total				62,305.00												
Grand Total				133,815.00												


SHAIRA B. MANAPSAI

Prepared by:


Submitted by: **TEOFANES A. PATINDOL**
Unit Head/Project Leader

{{-- Date: 03/18/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies