

- ☐ Original PPMP
- ☒ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



34-5-1771-2021-4-0-1

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **College of Agricultural & Food Science**

Project Code: **VSU-IP-2021-2**

Purpose: **To purchase materials and chemicals to be used in the experiments.**

Total Budget : **510,000.00**

Funding : **GF-MOOE**

| General Description                                                   | Quantity | Unit   | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|-----------------------------------------------------------------------|----------|--------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                                       |          |        |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>Agricultural/Farm Supplies</b>                                     |          |        |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Solophos, 50kg/bag                                                    | 2        | bag    | 1,400.00  | 2,800.00         |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |
| vegetable seeds, eggplant                                             | 3        | packs  | 70.00     | 210.00           |                                                  |     |     |     |     | 2   |     |     | 1   |     |     |     |
| sweet pepper hybrid seeds                                             | 3        | cans   | 200.00    | 600.00           |                                                  |     |     |     |     | 2   |     |     | 1   |     |     |     |
| seedling tray                                                         | 4        | pcs    | 60.00     | 240.00           |                                                  |     |     |     |     | 4   |     |     |     |     |     |     |
| Trellis Twine, 2-Ply, Blue color                                      | 5        | roll   | 230.00    | 1,150.00         |                                                  |     |     |     |     | 4   |     |     | 1   |     |     |     |
| Polyethylene Pots, #21                                                | 100      | pc     | 40.00     | 4,000.00         |                                                  |     |     |     |     | 100 |     |     |     |     |     |     |
| Polyethylene Pots, #24                                                | 100      | pc     | 50.00     | 5,000.00         |                                                  |     |     |     |     | 100 |     |     |     |     |     |     |
| Polyethylene Bag, Clear, 30" x 19"                                    | 100      | pc     | 20.00     | 2,000.00         |                                                  |     |     |     |     | 100 |     |     |     |     |     |     |
| Lime (CaCO3)                                                          | 150      | kgs    | 60.00     | 9,000.00         |                                                  |     |     |     |     |     |     |     | 150 |     |     |     |
| Chicken Wire Mesh, GDK Galvanized, Size 1/2 (hole size) x 3ft (width) | 4        | roll   | 4,450.00  | 17,800.00        |                                                  |     |     |     |     | 2   |     |     | 2   |     |     |     |
| Sacks, Empty, Big                                                     | 100      | pcs    | 18.00     | 1,800.00         |                                                  |     |     |     |     | 50  |     |     | 50  |     |     |     |
| Bamboo, Garden Stakes                                                 | 10       | roll   | 60.00     | 600.00           |                                                  |     |     |     |     | 5   |     |     | 5   |     |     |     |
| Plastic Mesh, Green, Durable, 10mm size                               | 3        | meter  | 200.00    | 600.00           |                                                  |     |     |     |     | 3   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                      |          |        |           | <b>45,800.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Construction and Electrical Supplies</b>                           |          |        |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Garden Hose, 1/2"Ø, at least 50 meters per roll                       | 1        | roll   | 2,050.00  | 2,050.00         |                                                  |     |     |     |     |     |     | 1   |     |     |     |     |
| Concrete Hollow Blocks (CHB), 4"                                      | 350      | pieces | 20.00     | 7,000.00         |                                                  |     |     |     |     | 350 |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                      |          |        |           | <b>9,050.00</b>  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Fertilizers/Pesticide</b>                                          |          |        |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Fertilizer, Urea (45-0-0), 50 kg-bag                                  | 2        | bag    | 1,400.00  | 2,800.00         |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |

| General Description                                                                         | Quantity | Unit         | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------------------------------------------------------------------------------|----------|--------------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                                                             |          |              |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Fertilizer, Muriate of Potash (0-0-60), 50 kg-bag                                           | 1        | bag          | 1,600.00  | 1,600.00         |                                                  |     |     |     |     | 1   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                                            |          |              |           | <b>4,400.00</b>  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Hardwares</b>                                                                            |          |              |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| G.I. Tie Wire #16                                                                           | 8        | kl           | 90.00     | 720.00           |                                                  |     |     |     |     | 8   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                                            |          |              |           | <b>720.00</b>    |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>IT Supplies and Equipment</b>                                                            |          |              |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Flash Drive, at least 32GB USB 3.0                                                          | 9        | piece        | 800.00    | 7,200.00         |                                                  |     |     |     |     | 9   |     |     |     |     |     |     |
| Canon Pixma Ink Bottle,GI-790(Black)                                                        | 5        | btls         | 400.00    | 2,000.00         |                                                  |     |     |     |     | 2   |     |     | 3   |     |     |     |
| Canon PIXMA iP2770 Ink, Cartridge Black                                                     | 5        | pc           | 900.00    | 4,500.00         |                                                  |     |     |     |     | 3   |     |     | 2   |     |     |     |
| Canon PIXMA iP2770 Ink, Cartridge Colored                                                   | 5        | pc           | 900.00    | 4,500.00         |                                                  |     |     |     |     | 5   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                                            |          |              |           | <b>18,200.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Laboratory Equipment</b>                                                                 |          |              |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Beaker, Glass, 150 mL                                                                       | 35       | pc           | 380.00    | 13,300.00        |                                                  |     |     |     |     |     | 25  |     | 10  |     |     |     |
| <b>Sub-Total</b>                                                                            |          |              |           | <b>13,300.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Laboratory Supplies</b>                                                                  |          |              |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Potassium Chloride, AR, 1000g                                                               | 1        | btl          | 2,500.00  | 2,500.00         |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Hydrochloric acid, HCl                                                                      | 6        | btls         | 1,000.00  | 6,000.00         |                                                  |     |     |     |     |     | 3   |     | 3   |     |     |     |
| Nitric acid, HNO3                                                                           | 2        | btls         | 3,600.00  | 7,200.00         |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Phosphoric acid, H3PO4                                                                      | 2        | btl          | 3,000.00  | 6,000.00         |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Glacial Acetic Acid                                                                         | 4        | btl          | 3,500.00  | 14,000.00        |                                                  |     |     |     |     |     | 2   |     | 2   |     |     |     |
| Alcohol, Denatured                                                                          | 5        | gallons      | 500.00    | 2,500.00         |                                                  |     |     |     |     |     | 5   |     |     |     |     |     |
| 95% Ethyl Alcohol, Technical Grade (Gallon)                                                 | 2        | gallon       | 800.00    | 1,600.00         |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Crucible with cover                                                                         | 60       | pc           | 150.00    | 9,000.00         |                                                  |     |     |     |     |     | 40  |     | 20  |     |     |     |
| Microscope Slides and cover slips                                                           | 2        | pieces       | 370.00    | 740.00           |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Grade 1 Qualitative Filter Paper, Diameter: 12.5cm, Pore Size: 11µm, at least 100 pcs./pack | 2        | packs        | 700.00    | 1,400.00         |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Gloves, Nitrile, Large                                                                      | 8        | box          | 500.00    | 4,000.00         |                                                  |     |     |     |     |     | 2   |     | 6   |     |     |     |
| Resealable Plastic Bag, Medium                                                              | 4        | per 100 pcs. | 150.00    | 600.00           |                                                  |     |     |     |     |     | 2   | 2   |     |     |     |     |
| 125 ml Erlenmeyer flask                                                                     | 35       | pcs          | 400.00    | 14,000.00        |                                                  |     |     |     |     |     | 20  |     | 15  |     |     |     |
| Ethanol Absolute                                                                            | 4        | btl          | 2,500.00  | 10,000.00        |                                                  |     |     |     |     |     | 1   |     | 3   |     |     |     |
| Gloves, Nitrile, Medium                                                                     | 3        | box          | 500.00    | 1,500.00         |                                                  |     |     |     |     |     | 2   |     | 1   |     |     |     |
| Chromic Acid                                                                                | 1        | kl           | 1,500.00  | 1,500.00         |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |

| General Description                                  | Quantity | Unit         | Unit Cost | Estimated Budget  | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------------------------------------------------------|----------|--------------|-----------|-------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                      |          |              |           |                   | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Sodium Hydroxide, Technical grade, 1kg/pack          | 40       | btl          | 100.00    | 4,000.00          |                                                  |     |     |     |     |     |     | 10  | 30  |     |     |     |
| Sulfuric Acid                                        | 6        | btl          | 1,750.00  | 10,500.00         |                                                  |     |     |     |     |     |     | 3   | 3   |     |     |     |
| Fast Green FCF, 25g                                  | 1        | btl          | 2,000.00  | 2,000.00          |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Paraffin, Tissue Embedding Medium, Kg                | 2        | pack         | 900.00    | 1,800.00          |                                                  |     |     |     |     |     | 1   |     | 1   |     |     |     |
| Canada Balsam, for microscopy, 100ml                 | 1        | btl          | 1,800.00  | 1,800.00          |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Carmin Powder, AR, 25g/btl                           | 1        | btl          | 2,000.00  | 2,000.00          |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Safranin fur die Mickroskopie, 25g                   | 1        | btl          | 2,500.00  | 2,500.00          |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Tertiary Butyl Alcohol (TBA), Technical, 1L/btl      | 3        | btl          | 700.00    | 2,100.00          |                                                  |     |     |     |     |     | 1   |     | 2   |     |     |     |
| Ammonium Iron (II) Sulfate, 500g                     | 7        | btl          | 800.00    | 5,600.00          |                                                  |     |     |     |     |     |     | 6   | 1   |     |     |     |
| Sodium Hexametaphosphate, 500g                       | 8        | btl          | 800.00    | 6,400.00          |                                                  |     |     |     |     |     |     | 3   | 5   |     |     |     |
| Graduated Cylinder, Plastic, 1000mL                  | 25       | L            | 400.00    | 10,000.00         |                                                  |     |     |     |     |     |     | 20  | 5   |     |     |     |
| Utility Gloves, Rubber, Large, Non-Sterile           | 6        | pair         | 140.00    | 840.00            |                                                  |     |     |     |     |     |     | 3   | 3   |     |     |     |
| Filter Paper, 12.5 cm. Ashless #42 or equivalent     | 25       | boxes        | 1,800.00  | 45,000.00         |                                                  |     |     |     |     |     |     | 8   | 17  |     |     |     |
| Resealable Plastic Bag, Small                        | 6        | per 100 pcs. | 100.00    | 600.00            |                                                  |     |     |     |     |     | 2   |     | 4   |     |     |     |
| <b>Sub-Total</b>                                     |          |              |           | <b>177,680.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Medical &amp; Dental Supplies &amp; Equipment</b> |          |              |           |                   |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Parafilm, 4' x 12.5ft. Roll                          | 2        | box          | 1,400.00  | 2,800.00          |                                                  |     |     |     |     |     |     | 1   | 1   |     |     |     |
| Xylene 2.5L/btl                                      | 1        | btl          | 1,300.00  | 1,300.00          |                                                  |     |     |     |     |     | 1   |     |     |     |     |     |
| Formalin                                             | 1        | gallon       | 420.00    | 420.00            |                                                  |     |     |     |     |     |     | 1   |     |     |     |     |
| <b>Sub-Total</b>                                     |          |              |           | <b>4,520.00</b>   |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Office Supplies</b>                               |          |              |           |                   |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Tissue, Bathroom, 2 Ply, 12rolls/pack                | 45       | pack         | 204.00    | 9,180.00          |                                                  |     |     |     |     |     |     | 15  | 30  |     |     |     |
| Paper, Manila                                        | 150      | pcs          | 6.00      | 900.00            |                                                  |     |     |     |     |     | 100 |     | 50  |     |     |     |
| Tape, Masking, 3/4" x 25 yards                       | 40       | rolls        | 36.00     | 1,440.00          |                                                  |     |     |     |     |     | 20  | 20  |     |     |     |     |
| Soap, Detergent, Liquid, 1 gal, any scent            | 3        | gal          | 350.00    | 1,050.00          |                                                  |     |     |     |     |     |     | 2   | 1   |     |     |     |
| Paper, Bond, A4, S-20, 70 gsm                        | 60       | reams        | 253.00    | 15,180.00         |                                                  |     |     |     |     | 10  | 20  | 10  | 20  |     |     |     |
| Paper, Bond, Short, S-20, 70 gsm                     | 20       | reams        | 245.00    | 4,900.00          |                                                  |     |     |     |     |     |     | 10  | 10  |     |     |     |
| Paper, Bond, Long, S-20, 70 gsm                      | 50       | reams        | 286.00    | 14,300.00         |                                                  |     |     |     |     |     | 10  | 10  | 30  |     |     |     |
| Ink, Refill, for Permanent Marker, Black, 30mL       | 4        | btl          | 115.00    | 460.00            |                                                  |     |     |     |     |     | 1   |     | 3   |     |     |     |
| Pen, Permanent Marker, blue, fine tip                | 30       | pieces       | 60.00     | 1,800.00          |                                                  |     |     |     |     |     | 20  |     | 10  |     |     |     |
| Pen, Permanent Marker, black, fine tip               | 30       | pieces       | 60.00     | 1,800.00          |                                                  |     |     |     |     |     | 20  | 10  |     |     |     |     |
| Stapler, HD No.35                                    | 2        | pc           | 350.00    | 700.00            |                                                  |     |     |     |     |     | 2   |     |     |     |     |     |

| General Description                                                                                   | Quantity | Unit   | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|-------------------------------------------------------------------------------------------------------|----------|--------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                                                                       |          |        |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Staple Wire, #35                                                                                      | 4        | boxes  | 30.00     | 120.00           |                                                  |     |     |     |     |     | 1   |     | 3   |     |     |     |
| Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms                                         | 4        | box    | 30.00     | 120.00           |                                                  |     |     |     |     |     | 2   |     | 2   |     |     |     |
| Scissors, 6" heavy duty, good quality                                                                 | 2        | piece  | 68.00     | 136.00           |                                                  |     |     |     |     |     | 2   |     |     |     |     |     |
| Scissors, 8" heavy duty, good quality                                                                 | 2        | pieces | 75.00     | 150.00           |                                                  |     |     |     |     |     | 2   |     |     |     |     |     |
| Pen, Highlighter, yellow                                                                              | 15       | pieces | 45.00     | 675.00           |                                                  |     |     |     |     |     | 5   |     | 10  |     |     |     |
| Pencil, Lead, #2, w/ eraser                                                                           | 25       | pieces | 10.00     | 250.00           |                                                  |     |     |     |     |     | 12  |     | 13  |     |     |     |
| Correction Tape, 10 meters                                                                            | 12       | pcs    | 32.00     | 384.00           |                                                  |     |     |     |     |     | 4   |     | 8   |     |     |     |
| Rubberband, #18, 350 gms/box                                                                          | 3        | boxes  | 270.00    | 810.00           |                                                  |     |     |     |     |     | 1   |     | 2   |     |     |     |
| Folder, Pressboard, US, Green, Long                                                                   | 30       | pcs    | 30.00     | 900.00           |                                                  |     |     |     |     |     |     | 25  | 5   |     |     |     |
| Net bags, fish net, 13" x 13"                                                                         | 500      | pc     | 19.00     | 9,500.00         |                                                  |     |     |     |     |     |     | 450 | 50  |     |     |     |
| Envelope, Coin, #3, 500pcs/box                                                                        | 4        | box    | 180.00    | 720.00           |                                                  |     |     |     |     |     |     | 4   |     |     |     |     |
| Cotton, 400g                                                                                          | 3        | packs  | 165.00    | 495.00           |                                                  |     |     |     |     |     |     | 2   | 1   |     |     |     |
| Record Book, Big, 300 pages                                                                           | 8        | pcs    | 80.00     | 640.00           |                                                  |     |     |     |     | 4   |     |     | 4   |     |     |     |
| Slide Box (50 divisions)                                                                              | 4        | box    | 300.00    | 1,200.00         |                                                  |     |     |     |     |     | 3   |     | 1   |     |     |     |
| Wood Blocks, small (1.25") size                                                                       | 100      | pc     | 25.00     | 2,500.00         |                                                  |     |     |     |     |     |     | 30  | 70  |     |     |     |
| Slate Board, 11" x 8.5" size                                                                          | 2        | pc     | 400.00    | 800.00           |                                                  |     |     |     |     |     | 2   |     |     |     |     |     |
| Plastic Pail, 10L capacity                                                                            | 50       | pc     | 35.00     | 1,750.00         |                                                  |     |     |     |     | 50  |     |     |     |     |     |     |
| Plastic Pail, 5L capacity                                                                             | 320      | pc     | 28.00     | 8,960.00         |                                                  |     |     |     |     | 320 |     |     |     |     |     |     |
| Paper Bag, Brown, Medium #5                                                                           | 10       | pack   | 120.00    | 1,200.00         |                                                  |     |     |     |     |     |     | 10  |     |     |     |     |
| Pen, Sign, .5mm, Gel-type, Black                                                                      | 15       | piece  | 35.00     | 525.00           |                                                  |     |     |     |     | 15  |     |     |     |     |     |     |
| Pen, Sign, .5mm, Gel-type, Blue                                                                       | 30       | piece  | 35.00     | 1,050.00         |                                                  |     |     |     |     | 15  | 10  |     | 5   |     |     |     |
| Water Container / Water Drum / Utility Pail, durable plastic, at least 100L capacity                  | 2        | pcs    | 1,200.00  | 2,400.00         |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |
| Paper Bag, Plain Brown, Large #10                                                                     | 15       | pack   | 150.00    | 2,250.00         |                                                  |     |     |     |     |     | 10  |     | 5   |     |     |     |
| Tarpaulin, Blue, Waterproof                                                                           | 50       | meter  | 60.00     | 3,000.00         |                                                  |     |     |     |     | 50  |     |     |     |     |     |     |
| Basin, Utility, Durable Plastic, Size: at least 20"   17 x 50cm, any Color                            | 2        | pcs    | 290.00    | 580.00           |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |
| Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double) | 4        | pcs    | 195.00    | 780.00           |                                                  |     |     |     |     | 4   |     |     |     |     |     |     |
| Stainless Blade                                                                                       | 3        | boxes  | 200.00    | 600.00           |                                                  |     |     |     |     |     | 1   |     | 2   |     |     |     |
| Water Dipper (Tabo)                                                                                   | 2        | pc     | 45.00     | 90.00            |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                                                      |          |        |           | <b>94,295.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------|----------|------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                     |          |      |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <i>Grand Total</i>  |          |      |           | 367,965.00       |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:   
SHEILA MAE A. GALVEZ

Noted by:   
VICTOR B. ASIO  
Unit Head/Project Leader

Funds Available:   
ALICIA M. FLORES ✓  
Head, Budget Office

Date: 09/30/2021

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies