

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0531-35441

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Office of the Director for Innovation**

Project Code: **20201050-1.105.1**

Purpose: **Forproject use**

Total Budget : **1,791,500.00**

Funding : **TF**

PPMP #: **163-4-831-2022-4-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Laptop, 14" (i7)	1	unit	60,000.00	60,000.00								1				
Sub-Total				60,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00								10				
Paper, Bond, Short, S-24, 80 gsm	1	reams	277.00	277.00								1				
Paper, Bond, Long, S-24, 80 gsm	1	reams	328.00	328.00								1				
Pen, Ball, blue	50	pieces	10.00	500.00								50				
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00								20				
Scissors, 8" heavy duty, good quality	4	pieces	75.00	300.00								4				
Puncher, 2 holes, heavy duty	1	pieces	155.00	155.00								1				
Staple Wire, #35	8	boxes	30.00	240.00								8				
Stapler, HD No.35	3	pc	350.00	1,050.00								3				
Envelope, Expanding, Plastic, Long	20	pc	54.00	1,080.00								20				
Folder, Sliding, Plastic, w/ Binder, A4, Transparent	20	piece	10.00	200.00								20				
Datafiler	6	pc	250.00	1,500.00								6				
Alcohol, Ethyl, 70% solution, 500mL	6	btls	125.00	750.00								6				
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box of 50's	30.00	150.00								5				
Glue, Multi-Purpose, White, at least 130g (118mL)	10	btls	78.00	780.00								10				
Sticky Note, 3 x 5, Yellow	5	pads	150.00	750.00								5				
Notebook, ordinary 80 leaves, 60 gsm	5	pieces	25.00	125.00								5				

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tape, Masking, 1/2" x 25 yards	1	rolls	25.00	25.00								1				
Tissue, Bathroom, 2 Ply, 12rolls/pack	1	pack	204.00	204.00								1				
Pen, Highlighter, yellow	1	pieces	45.00	45.00								1				
Soft Broom (Tambo) 200g minimum, heavy duty	1	pcs	220.00	220.00								1				
Soap, hand, liquid, 250 ml	1	btls	135.00	135.00								1				
Soap, Dishwashing Liquid Refill, 375ml	1	packs	200.00	200.00								1				
Folder, Brown, Long Size 8.5x13"	40	pcs	7.00	280.00								40				
Pen, Highlighter, orange	5	pieces	46.00	230.00								5				
Sub-Total				13,114.00												
Grand Total				73,114.00												

Prepared by:

MARIA LOUELLA C. TAMBIS

Noted by:

MARIA LOUELLA C. TAMBIS
Unit Head/Project Leader

Noted By:

NICK FREDDY R. BELLO
Head, Accounting Office

Date: 06/30/2022

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies