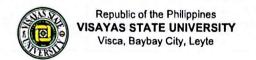
Original PPMP
Revised (Changed items, same budget)
Supplemental





PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

END-USER/UNIT: Innovation Office

CHARGED TO GF-MOOE

Project, Programs and Activities(PPAs):

For the efficient and effective management of the office.

PPMP #: PPMP-2025-011625-0857
Project Code: Innovation Office-2025

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)												
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	Food & Food Ingredients												1			4	
	Buffet Style (Lunch or Dinner)	275 person	77,000.00	NP-53.9 - Small Value Procurement								275					
	Innovation Office Trainings - Packed AM Snacks	60 pack	4,800.00	NP-53.9 - Small Value Procurement									60				
	Innovation Office Trainings - Packed PM Snacks	60 pack	4,800.00	NP-53.9 - Small Value Procurement									60				
	Meals (Breakfast) Buffet Style	9 packs	1,800.00	NP-53.9 - Small Value Procurement								9					
	Packed Meals (for Lunch or Dinner)	30 sets	6,000.00	NP-53.9 - Small Value Procurement									30				
	Snacks AM (80,00)	260 packs	20,800.00	NP-53.9 - Small Value Procurement								260					
	Snacks PM (80.00)	260 packs	20,800.00	NP-53,9 - Small Value Procurement								260					

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement		Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	Sub-Total		136,000.00														
	Fuel & Lubricants																
	Diesel Fuel	600 L	42,000.00	NP-53.9 - Small Value Procurement		100	100	100	100	100	25	25	25	25			
	Fuel, Gasoline	200 L	14,800.00	NP-53.9 - Small Value Procurement			50			50			50	50			
	Sub-Total		56,800.00														
	Office Equipment																
	2 Line VOIP Phone	1 unit	7,500.00	NP-53.9 - Small Value Procurement		1											
	Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	1 sets	49,000.00	NP-53.9 - Small Value Procurement		1											
	Sub-Total		56,500.00														
	Office Furniture & Fixture																
	4 drawer lateral office cabinet	1 pc	16,500.00	NP-53.9 - Small Value Procurement		1											
	Sub-Total		16,500.00														
	Office Supplies																
	Bundy Clock	1 unit	10,500.00	NP-53.9 - Small Value Procurement		1											
	Bundy Clock Time Card	2 pack of 100's	500.00	NP-53.9 - Small Value Procurement		1	1										
	Sub-Total		11,000.00		1												
					1 3	1											
	TOTAL BUDGET:		276,800.00											yr at the same			

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: CRISTLYN V. BACARIZA

Submitted by:

PELICIANO G. SINON Unit Head/Project Leader Date: 08/05/2025

O 6 AUG 2025