

- ☐ Original PPMP
- ☒ Revised (Changed items, same budget)
- ☐ Supplemental



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VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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Amend-2025-0404-265195

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **Extension Office**

CHARGED TO **GF-MOOE**

Project, Programs and Activities (PPAs):

Extension Contingencies

PPMP #: **PPMP-2025-031025-1018**

Project Code: **Odex Admin (A.III.d)**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies															
	Contingency Fund (Petty Expenses)	2 lot	20,000.00	Public Bidding				1	1							
	Sub-Total		20,000.00													
	Software Subscriptions															
	CANVA Subscription	1 lot	3,600.00	Public Bidding				1								
	CAPCUT Pro Subscription	2 lot	3,000.00	Public Bidding				1	1							
	Telephone Expenses - Mobile (load cards)	1 lot	2,100.00	Public Bidding				1								
	Sub-Total		8,700.00													
TOTAL BUDGET:			28,700.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

MARIANNE JOYCE D. GALLEGO

Submitted by:

CATHERINE C. ARRADAZA
 Unit Head/Project Leader

Date: **04/04/2025**

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PPMP-2025-0310-259867

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Extension Office**
CHARGED TO GF-MOOE
 Project, Programs and Activities (PPAs):
 Extension Contingencies

PPMP #: **PPMP-2025-031025-1018**
 Project Code: **Odex Admin (A.III.d)**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<i>Office Supplies</i>															
	CONTINGENCY FUND (for unforeseen expenses)	2 lot	30,000.00	Public Bidding			1	1								
	<i>Sub-Total</i>		30,000.00													
TOTAL BUDGET:			30,000.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

MARIANNE JOYCE D. GALLEG0

Submitted by:

CATHERINE C. ARRADAZA
 Unit Head/Project Leader

