VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: BRIANA'S LUTONG BAHAY Address: BONIFACIO ST., POBLACION ZONE 14, BAYBAY TIN: 000-000-0000 P.R No: STF-2024-10-02750 Mode of Procurement: Small Value Procurement Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Place of Delivery: VSU-Main Campus Delivery Period: As needed by the end-user No Unit DESCRIPTION Quantity Unit Cost Amount 1 pcs Breakfast (Buffet Style) #5 4 130.00 52 Specification:	
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NoUnitDESCRIPTIONQuantityUnit CostAmount1pcsBreakfast (Buffet Style) #54130.0052	
1 pcs Breakfast (Buffet Style) #5 4 130.00 52	
	0.00
Specification:	0.00
Pakwan/Banana	
• Egg	
SpamRice	
With free venue for dining (tables and chairs)	
2 pcs Lunch (Buffet Style) Menu#2 4 235.00 94	0.00
Specification:	
• Rice	
Humba	
• Chopsuey	
• Fish	
Vegetable Salad Coff deights	
Softdrinks	
With free venue for dining (tables and chairs)	
Buffet Style	
3 person Lunch Buffet Style 80 235.00 18,80	0.00
Specification:	
• Rice	
Seafood mix	
Fresh lumpia	
Steamed chicken	
Vegetable salad	
Calamansi juice with carrots	
with venue	
4 pc Meals (Dinner) Buffer Style Menu #3 4 170.00 68	0.00
Specification:	
With free venue for dining (tables and chairs)	

Buffet Style

Menu:

				_							
	RiceChicken Adobo										
	ChopsueySteamed Fish										
	• Pasta										
	Melon juice										
5	person Snacks (PM)	30	70.00	2,100.00							
Sp	Specification:										
	 Meat bread (packed individually) with cucumber juice (served individually) 										
	With Mineral Bottle Water										
6	set Snacks AM	30	70.00	2,100.00							
Sp	Specification:										
	• one serving of snacks										
	one serving of softdrinks										
7	packs Snacks AM (#1)	30	70.00	2,100.00							
Sp	ecification:										
	Meat BreadMineral Bottled Water or Soft-Drinks										
			70.00	200.00							
8 Sn	person Snacks AM (#12) ecification:	4	70.00	280.00							
Sna	cks (AM)										
Mer	u:										
Ban	n-e										
Frio	d chicken										
Title	u Chicken										
Can	note & banana fritters										
Juic	e (four seasons)										
with	venue inside the campus										
		1									
9 Sn	packs Snacks AM (#3) ecification:	30	70.00	2,100.00							
36											
	SiopaoMineral Bottled Water or Softdrinks										
10	packs Snacks AM (#4)	80	70.00	5,600.00							
	ecification:	1		2,222.00							
	Ham and Cheese Bread										
	Mineral Bottled Water or Softdrinks										
11	packs Snacks AM (80.00)	120	70.00	8,400.00							
Sp	ecification:										
	se encircle your Preferred Snack below:										
Cho	ose (1) only										
	Meat Bread										
	EmpanadaSiopao										
	Ham and Cheese Bread										

	Egg SaBurgerSpagh					
Plea	se Encircl	e your Preferred Beverage below:				
Cho	ose (1) on	ly				
	BottledSoftdriJuice (*					
12	nacks	Snacks PM		30	70.00	2,100.00
	ecificati				70.00	2,100.00
	• one se	rving of snacks rving of drinks				
13	person	Snacks PM (#10)		4	70.00	280.00
Sp	ecificat	ion:		•	•	
Sna	cks (PM)					
Mer	nu:					
Carı	rot cake					
Can	note fritter	rs				
Juice	e (four sea	asons)				
with	n venue ins	side the campus				
14	packs	Snacks PM (#4)		80	70.00	5,600.00
Sp	ecificat	ion:				
		nd Cheese Bread Il Bottled Water or Soft-Drinks				
15	pack	Snacks PM (#9)		30	70.00	2,100.00
Sp	ecificati	ion:			•	
	Meat ESoftdri	Bread inks (Solo)				
		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
		Purpose: for trainings ang event in CE				
		Intended: CoEd				
	1				TOTAL:	53,700.00
Total Ar	mount in W	ords: Fifty-Three Thousand Seven Hundred Pesos Only				
for eve		of failure to make the full delivery within the time specific elay shall be imposed.	ed above,	, a penalty	of one-tenth (1/10) of one percent
		Ve	ry truly y	ours,		
Confori	me:					
			DD/	OSE IVY G	YFDFS	
Sı	upplier's si	gnature Over Printed Name	r IX	Preside		

	Date			
Fund Cluster: Funds Available:			ORS/BURS No. : Date of ORS/BURS : Amount:	
	NICK FREDDY R. BELLO Head, Accounting	•		



Annex F

BUDGE	T UTILIZA	ATION REQUEST	AND S	TATU	JS	No.:	02-206441-2025	5-09-
VISAYA		YAS STATE UNIVERSITY Visca, Baybay City, Leyte				Date:	09/04/2025	
						Fund:	S	TF
Payee:	yee: BRIANA'S LUTONG BAHAY				ļ.			
Office:	CoEd	1						
Address:	BON	IFACIO ST., POBLACION	ZONE 14,	BAYBAY	′			
Responsibility Center		Particulars				MFO/PAI	UACS Code / Expenditure	Amount
CoEd		Payment of Catering Services						53,700.00
A Certified:	neces super	harges to appropration/allotment ecessary, lawful and under my direct upervision nd supporting documents valid, proper and			Total fied:		available and oblig djustment necessar	
Ciamatura	legal			C: ava a b				
Signature:		MOISES NEW Y CER	Signature:			ALICIA M. ELODES		
Printed Name		MOISES NEIL V. SERIÑO		Name		ALICIA M. FLORES		
Position:		VP for Admin. and Finance		Position:		Supervising Administrative Officer		
							Head, Budget l	Jnit
Date:				Date:				
		S1	TATUS C	F OBL	.IGA1	TION		
	Refere				Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obliga	tion	Pay	ment	Not Yet Due	Due and Demandable
09-04-2025	Obligations	02-206441-2025-09-	53,	,700.00			53,700.00	
		Totals						
	1	1	-					