



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: **JAY C DESIGNS INC.**

Address: 147-RD-3, BAGONG PAG-ASA, QUEZON CITY

TIN: 000-374-1550

P.O No: PO-STF-2023-04-0347

Date: 04-17-2023

P.R No: STF-2023-04-00579

Mode of Procurement: NP - Small Value
Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus

Delivery Term: FOB-VSU Baybay

Delivery Period: Within 30 calendar days upon receipt of P.O.

Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pieces	ACRYLIC GLASS PLAQUE	32	1,980.00	63,360.00
Specification:					
Size: 10"x12mm thick, UV PRINTING					
2	pieces	ACRYLIC GLASS PLAQUE2	23	2,490.00	57,270.00
Specification:					
Size: 12"x12mm thick, UV PRINTING					
3	pieces	ACRYLIC GLASS PLAQUE3	2	2,990.00	5,980.00
Specification:					
Size: 14"x12mm thick, UV PRINTING					
XX					
Purpose: 99th VSU Anniversary Awards					
Intended: OHRA					

TOTAL: 126,610.00

Total Amount in Words: One Hundred Twenty-Six Thousand Six Hundred Ten Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Conforme:

ALMA GEORGE VELMA

Supplier's Signature Over Printed Name

4-20-23

Date

Very truly yours,

EDGARDO E. TULIN
President

Fund Cluster:

Funds Available:

NICK FREDDY R. BELLO

Head, Accounting

ORS/BURS No.:

Date of ORS/BURS:

Amount: