




VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: May 26, 2022

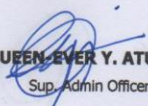
Name : Peter Ben Laurice H. Urdaneta 
Designation : Admin Aide III _____ Signature
Destination : Ormoc City _____
Date of Travel : May 27, 2022 _____

Purpose : To deliver checks to diff. Ormoc Suppliers

Estimated Expenses _____
Source of Funds _____

Transportation:

- () College Vehicle
() Public Conveyance


QUEEN EVER Y. ATUPAN
Sup. Admin Officer

RECOMMENDING APPROVAL:

Atty. Rysan C. Guinocor
Director for Administrative Services

In-charge of funds (If other than the
Dept./Office Head)

Dir. Of Instruction/Res. & Ext.

APPROVED:

Edgardo E. Tulin
President

c o Records Division
Accounting Office
Requisitioner