

Civil Service Form No. 49

DAILY TIME RECORD

JOVELYN G. JACOME

(NAME)

For the month of DECEMBER 1-31, 2021

Official hours for arrival (Regular days)

And departure (Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	7:11	12:10	12:30	5:00		
2	7:55	12:00	12:05	5:00		
3	7:35	12:10	12:30	5:00		
4	SS	SS	SS	SS		
5	SS	SS	SS	SS		
6	7:45	12:10	12:30	5:00		
7	7:40	12:05	12:25	5:00		
8	HOLIDAY	HOLIDAY				
9	7:20	12:10	12:45	5:00		
10	7:39	12:05	12:20	5:00		
11	SS	SS	SS	SS		
12	SS	SS	SS	SS		
13	8:00	12:05	12:30	5:00		
14	7:45	12:00	12:18	5:00		
15	Leave & SLP	Leave SLP				
16	Typhoon Odette					
17	Typhoon Odette					
18	SS	SS	SS	SS		
19	SS	SS	SS	SS		
20	7:50	12:00	12:45	5:00		
21	7:45	12:05	12:20	5:00		
22	7:40	12:16	12:25	5:00		
23	7:35	12:00	12:35	5:00		
24	FORCED LEAVE	FORCED LEAVE				
25	SS	SS	SS	SS		
26	SS	SS	SS	SS		
27	8:00	12:00	12:30	5:00		
28	} FORCED LEAVE		} FORCED LEAVE			
29						
30	HOLIDAY	HOLIDAY				
31	FORCED LEAVE	FORCED LEAVE				
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

JOVELYN G. JACOME

VERIFIED as to the prescribed office hours

RODELYN T. PIAMONTA

In Charge