



VISAYAS
STATE UNIVERSITY



**NATIONAL SERVICE
TRAINING PROGRAM**

28 June 2024

PROSE IVY G. YEPES

President

VSU, Visca, Baybay City, Leyte

Dear President Yepes:

This is about the approved request of NSTP to prune branches of the Narra tree beside the NSTP building. As the undersigned was informed, the approval was based on the inspection report of the College of Forestry personnel which favored a positive action to the request since the building is endangered of getting destroyed once the canopy crown falls as may be caused by typhoon. The in-charge in tree pruning was only waiting for the availability of the bucket truck to act on this matter before. In the change of leadership, we have in the university, however, the undersigned believed there is a need to bring the matter to your attention.

Given the above, we would like to ask your permission to have the said Narra tree beside the NSTP building pruned at the soonest possible time for safety reasons. Pictures are attached to this letter.

We hope for your favorable action on this request. Thank you and more power.

Truly yours,

DARIO P. LINA

Director, NSTP Office

Recommending Approval:

ALELI ADA VILLOCINO

Vice President, OVPSAS

Approved:

PROSE IVY G. YEPES

President



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