



VISAYAS
STATE UNIVERSITY

RESERVE OFFICERS' TRAINING CORPS UNIT

05 March 2025

DR. LEO A. MAMOLO

Dean, Faculty of Teacher Education
Visayas State University

Dear Ma'am:

The Visayas State University - Reserve Officers' Training Corps Unit (VSU-ROTCU) will be conducting instructions for its Military Science Modules. This will be done through a series of lectures and drills to effectively train and develop the Corps of Cadets.

In this connection, we request your kind approval to allow us to utilize rooms from your college for the conduct of said lectures. These activities are programmed for all Saturdays of the Second Semester, Academic Year 2024-2025, from 7AM to 11AM.

We are hoping to avail of the rooms due to its ample seating capacity and environment that is suitable for instruction and learning. Rest assured that said facilities and equipment will be handled accordingly and left in good condition after every use.

Person of contact relative to this request is C/1CL REISHEY JOY P MIRAS with contact number: 0912-077-0833

We hope that this request merit your consideration and approval. Thank you very much and more power!

Respectfully yours,


LEO ANGELO M LACABA

C/COL 1CL
Corps Commander, VSU-ROTC Unit

Noted by:

GERRYBELL P PORIO

LTC (INF) PA
Commandant, VSU-ROTC Unit

RECOMMENDING APPROVAL:

DR. DARIO P. LINA

Director, NSTP
Visayas State University



RESERVE OFFICERS' TRAINING CORPS UNIT
National Service Training Program
Visayas State University, Baybay City, Leyte
Email: nstp@vsu.edu.ph
Website: www.vsu.edu.ph



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