



OTP MONITORING FORM

Year: 2021

(1)	Action Plan in OTP		Issue based on SWOT		Associated Risk (refer to ROAM)		Last year Monitoring			(11)	(12)	(13)	During Monitoring			(17)	(18)
Metrics (Based on Strat Plan)	(2) Code	(3) Description	(4) Code	(5) Description	(6) Code	(7) Description	(8) Target	(9) Accomplishment	(10) Percent Accomplishment	Target Date of Implementation	Actual Date of Implementation	Monitoring Date	(14) Target	(15) Accomplishment	(16) Percent Accomplishment	Effectiveness of Action Plan	Recommendation
	NST P-APR 1-21-01	Proposal for embedding the NSTP CWTS program in Colleges' and Departments' program for implementation and coordination	NS TP-W1-21-01	Fast turnover of training personnel in ROTC and CWTS	NS TP-R1-21-01	Poor quality of training and prone to miscommunication				Feb-May, 2021	March, 2021	Nov.30, 2021	1 proposal	1 letter request drafted	50	Moderately effective	For submission on December
	NST P-APR 01-21-01	Tap experts as resource person in the lecture								Every semester	Every semester	Nov. 30, 2021	Every Semester	Every Semester for CWTS only	100	Very effective	

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

		and demonstration of skills															
	NST P-APR 2-21-01	Request for plantilla for CWTS and ROTC Admin Staff and recruit qualified personnel	NS TP-W2-21-02	There are no permanent training and administrative staff	NS TP-R2-21-02 NS TP-R2-21-04	Poor record management Submission of reports are delay				Feb-April, 2021	Nov. , 2021	Nov. 30, 2021	1	1	50 (Presented during the UAdCo Meeting)	Moderately effective	
	NST P-APR 3-21-01	Request for fund allocation for the purchase of equipment stated in the IRR	NS TP-W3-21-01	No budget allocated to purchase training equipment to support instructions	NS TP-R3-21-01	Poor quality of instruction in both NSTP program				Feb-May	Every Sem	Nov. 30, 2021	1	1	100 (Through the POE and payment downloaded by the UniFAST)	Very effective	PR will be made this December
	NST P-APR 4-21-01	Lobby for the budget for the purchase of additional supplies for LMs	NS TP-W4-21-01	Limited supplies and equipment for reproduction of IMs	NS TP-R4-21-01	Delayed production of learning materials				Feb-June, 2021	2 nd sem, 2020-21 & 1 st sem, 2021-22	Nov. 30, 2021	1	0	0	Very ineffective	This is not pursued since it was declared that the university will resort purely to LMS

		product ion															
	NST P- APR 5- 21- 01	Draft the NSTP Operation Manual for BOR Approval	NS TP- W5- 21- 01	Absence of VSU contextualize NSTP	NS TP- R5- 21- 01	Implementation of operation is subject to opinion of the personnel				April -Jun, 2021		Nov. 30, 2021	1 Manual drafted	0 Manual drafted	0	Very ineffective	This was not pursued due to the impending revised IRR for the NSTP
	NST P- APR 6- 21- 01	Raise awareness for the greater community participation	NS TP- W6- 21- 01	Limited within the student's residence or his/her community of residence due to pandemic	NS TP- R6- 21- 01	Limited sharing of awareness to the community				Feb-Mar, 2021		Nov. 30, 2021	5 community conducted	0	0	Very ineffective	Postponed to coming 2 nd sem, 2021-2022 when students are allowed to conduct community work
	NST P- APR 6- 21- 02	Tap interest ed partner community	NS TP- T6- 21- 01	Identified community for CWTS deployment provided less or no support for CWTS project at the community	NS TP- R6- 21- 02	Project cannot be completed on time				Feb-Mar, 2021		Nov. 30, 2021	5 community	0	0 Due to pandemic	Very ineffective	Postponed to coming 2 nd sem, 2021-2022 when students are allowed to conduct community work
	NST P- AP	Strengthen collabor	NS TP- T6-	Identified community for	NS TP- R6-	Project cannot be				Feb-Mar, 2021		Nov. 30, 2021	1 SK	0 SK	0 due to pandemic	Very ineffective	Postponed to coming 2 nd sem, 2021-2022 when students are

	06-21-01	ation with SK's	21-01	CWTS deployment provided less or no support for CWTS project at the community	21-02	completed on time												allowed to conduct community work
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Note: This form is to be accomplished by the Academic and Administrative Units, it will be reviewed by the respective College Deans or Center Director

Prepared by:



MANOLO B. LORETO, JR.

Director

National Service Training Program

Date: Dec. 7, 2021

Reviewed by:

ALELI A. VILLOCINO

Vice President

Office of VP for Student Affairs and Services

Date: _____