

VISAYAS STATE UNIVERSITY
Bay bay, Leyte

DAILY TIME RECORD

Charlito V. Rabanos

NAME

For the month of February, 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Depar- ture	Arri- val	Depar- ture	Hrs	Min
1			Holiday			
2	7:30	12:00	1:00	5:00		
3	7:25	12:00	1:00	5:00		
4	7:30	12:00	1:00	5:00		
5			Saturday			
6			Sunday			
7	7:40	12:00	1:00	5:00		
8	7:30	12:00	1:00	5:00		
9	7:35	12:00	1:00	5:00		
10	7:45	12:00	1:00	5:00		
11	7:50	12:00	1:00	5:00		
12			Saturday			
13			Sunday			
14	7:40	12:00	1:00	5:00		
15	7:30	12:00	1:00	5:00		
16	7:35	12:00	1:00	5:00		
17	7:35	12:00	1:00	5:00		
18	7:30	12:00	1:00	5:00		
19			Saturday			
20			Sunday			
21	7:35	12:00	1:00	5:00		
22	7:40	12:00	1:00	5:00		
23	7:42	12:00	1:00	5:00		
24	7:45	12:00	1:00	5:00		
25			Holiday			
26			Saturday			
27			Sunday			
28	7:40	12:00	1:00	5:00		
29						
30						
31						

Total _____

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

C. Rabanos

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS
Head, Motor Pool

VISAYAS STATE UNIVERSITY
Bay bay, Leyte

#224

DAILY TIME RECORD

Charlie Mark F. Cutamora

NAME

For the month of February, 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Depar- ture	Arri- val	Depar- ture	Hrs	Min
1			Holiday			
2	8:00	12:00	1:00	5:00		
3	8:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5			Saturday			
6			Sunday			
7	8:00	12:00	1:00	5:00		
8	8:00	12:00	1:00	5:00		
9	8:00	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12			Saturday			
13			Sunday			
14	8:00	12:00	1:00	5:00		
15	8:00	12:00	1:00	5:00		
16	8:00	12:00	1:00	5:00		
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19			Saturday			
20			Sunday			
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23	6:00	12:00	1:00	5:00		
24	6:00	12:00	1:00	5:00		
25	4:30	10:30	Holiday			
26			Saturday			
27			Sunday			
28	8:00	12:00	1:00	5:00		
29						
30						
31						

Total _____

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

Charlie Mark F. Cutamora

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS
Head, Motor Pool