




DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JADE BARACHIEL D. BANTASAN
Department: DLABS

For the Month of: DECEMBER
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:00	12:00					1:00	5:00					8
2	8:00	12:00					1:00	5:00					8
3													
4	SAT												
5	SUN												
6	8:00	12:00					1:00	5:00					8
7	10:00	12:00					1:00	5:00					6
8	HOL												
9	10:00	12:00					1:00	5:00					6
10	8:00	12:00					1:00	5:00					8
11	SAT												
12	SUN												
13	8:00	12:00					1:00	5:00					8
14	8:00	12:00					1:00	5:00					8
15													
16	SUS	PEN	DED										
17	SUS	PEN	DED										
18	SAT												
19	SUN												
20	8:00	12:00					1:00	5:00					8
21	8:00	12:00					1:00	5:00					8
22	7:00	12:00					1:00	5:00					9
23	7:00	12:00					1:00	5:00					9
24	7:00	12:00											5
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL												99hrs	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
							JETT C. QUEBEC						
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head						