

PURCHASE ORDER

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PR No.: GF-2024-10-02891

Supplier :		BRIANA'S LUTONG BAHAY		P.O. No: PO-GF-MOOE-2025-08-0513	
Address :		14 A. Bonifacio St., Baybay City, Leyte		Date: 12-Aug-25	
Tel./Cel. No.:		Globe: 0977-139-3254		Mode of Procurement: NP-SVP	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Breakout Room				Delivery Term: FOB - VSU Main Campus	
Delivery Period: As per needed by the End-User				Payment Term: As per cost of food delivered	
Date of Delivery: August 15, 2025 c/o Shirley Contact No.: 0965-924-2148					
No	QTY	Unit	Description	Unit Cost	Amount
1	2	kilo	Brown Sugar	40.00	80.00
2	2	pack	Chocolate-Flavored Malt Powder Drink	150.00	300.00
3	2	pack	Coffee Creamer, Plain, Approx. 5g Per Sachet Per Pack	250.00	500.00
4	2	pack	Coffee, Sachet, Approx. 40 Sticks Per Pack	75.00	150.00
5	60	person	Food for Lunch (Buffet-Style) Time of Set-Up- 10:00 AM	230.00	13,800.00
			Inclusions:		
			At least 1 serving of Rice		
			At least a combination of 2 main dishes of Pork/Beef/Chicken/Fish or any Sea Food		
			At least 1 serving of Vegetable		
			At least 1 serving of Fruit or Dessert		
			At least 1 serving of Drink		
6	60	packs	Snacks (Morning) Time of Delivery- 9:00 AM	50.00	3,000.00
			Inclusions:		
			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
7	60	packs	Snacks (Afternoon) Time of Delivery- 2:00 PM	50.00	3,000.00
			Inclusions:		

			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
			Purpose: Training of the production of IEC materials.		
			Intended: Extension Office (EO)		
				TOTAL:	20,830.00
Total Amount in Words: TWENTY EIGHT HUNDRED THIRTY PESOS ONLY					
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>					
Conforme:			Very truly yours,		
			PROSE IVY G. YEPES		
Supplier's signature Over Printed Name			President		
Date					
Fund Cluster:			ORS/BURS No. :		
Funds Available:			Date of ORS/BURS:		
			Amount:		
NICK FREDDY R. BELLO Head, Accounting Division					