



REQUEST FOR LEAVE OF ABSENCE

February 28, 2022

Date

ANABELLA B. TULIN
Dean, Graduate School
VSU, Visca, Baybay City, Leyte

Dear Dr. Tulin:

I wish to request for leave of absence from VSU Graduate School from 2nd Sem 2021-2022 to 2nd Sem 2021-2022 because of the following reasons:

I am having this financial problem in the family. Being a breadwinner and a single mother is very hard especially in terms of managing the finances in the family. Hoping for your kind consideration on this matter. Thank You and Godbless.

Very truly yours,

Jonalyn B. Tumamak
Name and signature

Noted:

ANTONIO P. ABAMO
Chairman, Graduate Advisory Committee
Date: _____

Approved:

ANABELLA B. TULIN
Dean, Graduate School
Date: _____

Distribution of copies: Graduate Student, Registrar, Major Department, Graduate School

* Indicate N/A or NONE for fields not applicable