

March 13, 2024

**Dr. Prose Ivy G. Yepes**

President

Visayas State University

Visca, Baybay City, Leyte

*Thru:* **Dr. Beatriz S. Belonias**

Chairman, Academic Personnel Board (APB)

Dear **President Yepes**,

We favorably recommend **Dr. Marlito M. Bande**, Associate Professor of this Institute, for a one (1) year Sabbatical Leave (SL), with no output, beginning the 2<sup>nd</sup> Semester of the Academic Year 2024–2025.

Based on the approved ITEEM Faculty Development Plan of 2023-2027, Dr. Bande is supposedly scheduled for SL this year (2024). However, considering Dr. Eliza D. Espinosa's emergency SL, effective November 2023 until October 2024, Dr. Bande's schedule is being moved.

Dr. Bande has been efficiently serving the university for over 20 years now, and we find it timely for him to take the privilege to rest a while from the stress at work. We believe that this one-year hiatus would offer him increased psychological resources such as health, a sense of control and independence, energy, and overall well-being. Likewise, we believe that during his return, the Institute would equally benefit, with him again refreshed for a more productive and excellent service.

With this, we are hoping for your favorable action on this matter. Thank you very much, and our warmest congratulations to you on winning the VSU 7<sup>th</sup> presidency! God bless.

Very truly yours,

**THE ITEEM PERSONNEL COMMITTEE:**

**ANGELITA B. ORIAS**

Committee Member

**KLEER JEANN G. LONGATANG**

Committee Member

**TEOFANES A. PATINDOL**

Committee Chairman, and Institute Director

***Endorsed by:***

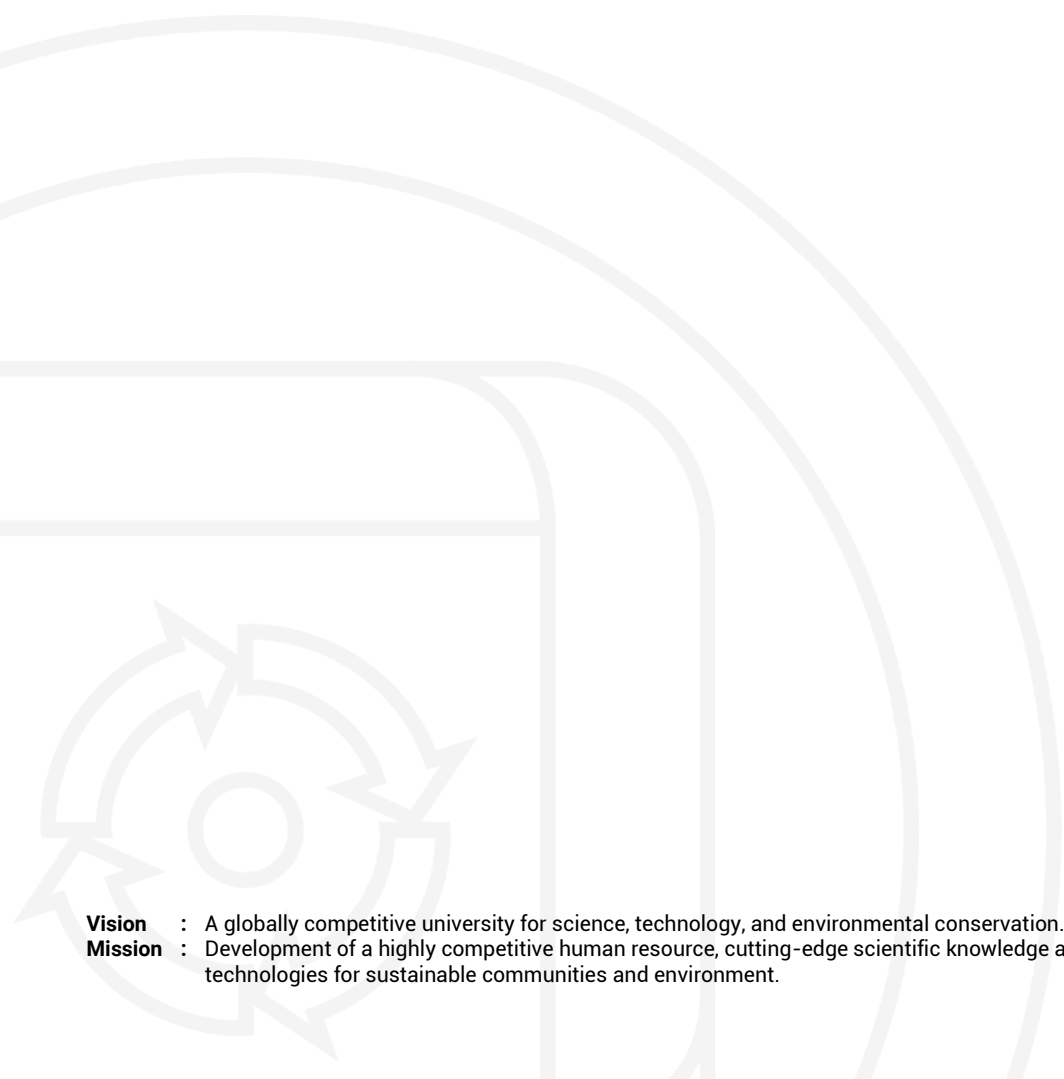
**RENEZITA S. COME**  
Dean, CFES

***Recommending Approval:***

**BEATRIZ S. BELONIAS**  
Chairman, APB

***Approved:***

**PROSE IVY G. YEPES**  
President



**Vision** : A globally competitive university for science, technology, and environmental conservation.  
**Mission** : Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.