



January 25, 2023

NICK FREDDY R. BELLO

OIC-Head, Office of the Head of Accounting

Visayas State University

Baybay City, Leyte

Thru: **CHIZKA MAE M. ESTALLO**

Remittance In-charge

Office of the Head of Accounting

Dear Sir:

The following employees as listed below hereby authorize Mr/ Ms. Mike B. Pausanos to act on their behalf to get the BIR Form 2316 - Certificate of Compensation Payment/Tax Withheld from your office.

No.	Name (Last Name, First Name, Middle Initial)	Signature
1	ARMECIN, Romel B.	
2	BAGARINAO, Edwin V.	
3	BARBOSA, Roy P.	
4	BENGALAN, Marlon D.	
5	CINCO, Mark Anthony T.	
6	DUATIN, Flora Mia Y.	
7	FLORES, Maria Zaida A.	
8	GUMBA, Bertulfo M.	
9	JACOB, Jovelyn G.	
10	MORENO, Luz O.	
11	OCON, Felix L.	
12	PAUSANOS, Mike B.	
13	PLENOS, Mary Cris F.	
14	SALOMON, Jedess Miladel N.	
15	SEÑARA, Cielo F.	
16	VILLAMOR, Abigail B.	

Please acknowledge receipt hereof.

Very truly yours,

ROMEL B. ARMECIN
Director, NARC

