



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: RIZA MAE L. MANINGO

For the Month of: JANUARY

Department: DLABS

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
11	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
12	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
13	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
14	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
15													
16													
17	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
18	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
19	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
20	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
21	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
22													
23													
24	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
25	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
26	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
27	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
28	8:00	9:00	9:00	10:00	10:00	11:00	1:00	2:00					4
29													
30													
31													
GRAND TOTAL													60
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
RIZA MAE L. MANINGO							JETT C. QUEBEC						
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head						

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.