

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

| Supplier : | N. N. ALCALA STORE | P.O No: | PO-STF-2025-04-0220 | | |
|---|---|---------------------------|---|-----------|-----------------|
| Address : | Baybay City, Leyte | Date: | 14-Apr-25 | | |
| TIN: | | PR No: | PO-2025-03-001-J (RC) | | |
| | | Mode of Procurement: | NP-SVP | | |
| Gentlemen: | | | | | |
| Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte | | | Delivery Term: FOB-VSU Baybay | | |
| Date of Delivery: Within 3 calendar days upon receipt of P.O. | | | Payment Term: As per cost of items delivered | | |
| Item No. | Description | Unit | QTY | Unit Cost | Amount |
| 1 | Cloth, Panda/Catche, for Mural Painting Contest | mtrs | 50 | 55.00 | 2,750.00 |
| 2 | Laminating Film, A4 (125 MICRONS) 100 pcs/pack | packs | 2 | 750.00 | 1,500.00 |
| | xxxxxxxxxx Nothing Follows xxxxxxxxxxxx | | | | |
| | Purpose: For VSU Anniversary use. | | | | |
| | Intended: OVPAF (M.N. V. Serioño) | | | | |
| TOTAL: | | | | | 4,250.00 |
| Total Amount in Words: FOUR THOUSAND TWI HUNDRED FIFTY PESOS ONLY | | | | | |
| Very truly yours, | | | | | |
| Conforme: | | PROSE IVY G. YEPES | | | |
| _____ Supplier's signature Over Printed Name | | _____ President | | | |
| _____ Date | | | | | |
| Fund Cluster: _____ | | ORS/BURS No. : _____ | | | |
| Funds Available: _____ | | Date of ORS/BURS: _____ | | | |
| _____ NICK FREDDY R. BELLO Head, Accounting Division | | Amount: _____ | | | |