

DAILY TIME RECORD**EVANGELIO, JULISSAH C.**

(NAME)

For the month of
November 1 - 30, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	HOLIDAY					Absent
2-TUE	ON LEAVE					Absent
3-WED	8:20	12:05	12:45	17:05		Absent
4-THU	7:45	12:03	12:50	17:13		Absent
5-FRI	7:35	12:10	12:50	16:00		Absent
6-SAT	WEEKEND				Off	
7-SUN					Off	
8-MON	HOLIDAY					Absent
9-TUE	8:13	12:06	12:55	17:00		Absent
10-WED	8:08	12:05	12:47	17:23		Absent
11-THU	7:32	12:03	12:40	17:14		Absent
12-FRI	8:12	12:02	12:45	17:04		Absent
13-SAT	WEEKEND				Off	
14-SUN					Off	
15-MON	WFH					Absent
16-TUE	8:08	12:10	12:50	17:20		Absent
17-WED	8:06	12:05	12:55	17:45		Absent
18-THU	7:45	12:00	12:58	17:18		Absent
19-FRI	8:20	12:02	12:48	17:06		Absent
20-SAT	WEEKEND				Off	
21-SUN					Off	
22-MON	8:06	12:05	12:45	17:03		Absent
23-TUE	7:48	12:05	12:42	17:12		Absent
24-WED	8:04	12:00	12:55	17:26		Absent
25-THU	8:05	12:08	12:45	17:12		Absent
26-FRI	8:10	12:11	12:50	17:35		Absent
27-SAT	WEEKEND				Off	
28-SUN					Off	
29-MON	8:02	12:07	12:55	17:12		Absent
30-TUE	HOLIDAY					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JULISSAH C. EVANGELIO

VERIFIED as to prescribed office hours


ANALYN M. MAZO

Department Head
 Department of Biological Sciences

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